The Eastman Dental Hospital (EDH) is one of UK’s largest secondary and tertiary care providers of dentistry in North London. It has been established for over 60 years and caters for patients north of the river and further afield, treating around 85,000 outpatients annually.

The Eastman Dental Hospital provides comprehensive oral health services with a focus on specialised treatment needs. Services offered cover the diagnosis, prevention and treatment of all conditions affecting the mouth and associated structures, including the facial bones, jaws and salivary glands, to the correction of facial deformities and treatment of facial fractures as well as the repair of damaged oral tissues and teeth.

The EDH is world-renowned for its specialist services, which include cleft restorative clinics, ortho-perio clinics, orofacial pain, and orthognathic clinics. We were the first to host a dedicated clinic for hypodontia and are home to the only craniofacial deformity clinic. Together with its partner, the UCL Eastman Dental Institute, the EDH is a major national and international centre for specialist training and research.

**History**

The Hospital was founded in 1930 by George Eastman, founder of the Eastman Kodak Company. He set up similar hospitals in New York State, Paris, Stockholm, Brussels and Rome. With the establishment of the National Health Service in 1948, the Eastman became an independent postgraduate teaching hospital and the Institute was established. In 1996 the Eastman Dental Hospital became part of UCLH Trust.

UCL Hospitals Trust has existed since 1994, but its origins date back over 250 years and lie in the history of various individual hospitals, some of which now form part of the Trust. In addition to The Eastman Dental Hospital, UCLH Trust also includes The Heart Hospital, The Royal London Hospital for Integrated Medicine, National Hospital for Neurology and Neurosurgery, Royal National Throat, Nose and Ear Hospital and University College Hospital (incorporating the former Elizabeth Garrett Anderson Wing); the Macmillan Cancer Centre (which opened in April 2012), the Hospital for Tropical Diseases and the Institute of Sport, Exercise and Health.

The Trust became a Foundation Trust in July 2004.
EDH DEPARTMENTS

The Clinical Departments cover all aspects of Dentistry and medically related fields. The departments include

- Craniofacial growth and development
- Endodontics
- Facial pain
- Hypodontia clinic
- Maxillofacial medicine and surgery
- Oral medicine
- Oral surgery
- Orthodontics
- Periodontology
- Prosthodontics
- Radiology (dental)
- Special care dentistry

THE EDUCATION & TRAINING (ACCREDITED) ASSESSMENT CENTRE FOR DENTAL NURSES

The Education & Training (Accredited) Assessment Centre for Dental Nurses, based at the Eastman Dental Hospital, was established in 1950 celebrating its 60th Anniversary in September 2010. In April 1999 the School's full-time and part-time pre-registration training programme were awarded accreditation by the National Examining Board for Dental Nurses Training Advisory Service.

THE SCHOOL OF DENTAL HYGIENE & DENTAL THERAPY

The School of Dental Hygiene opened on its present site in February 1985 after the closure of the School of Dental Hygiene at St. George's Hospital, Tooting (associated with the Royal Dental Hospital). In 1992, the School was expanded and in September 1995, the School commenced its first two-year dental hygiene training programme in line with all other Schools of Dental Hygiene in the United Kingdom.

In September 1998, the Eastman began to train dental therapists. A new joint School for Dental Hygiene and Dental Therapy was established.

The awarding body for both the Diploma in Dental Hygiene and the Diploma in Dental Therapy is the Faculty of General Dental Practice, Royal College of Surgeons (England).
On June 1st 2013, the Education & Training (Accredited) Assessment Centre for Dental Nurses and the School of Dental Hygiene & Dental Therapy merged to form the Eastman Dental Hospital Education Centre.

Through resource and good practice sharing, the new education department aims to offer high quality education for student Dental Care Professionals, both pre and post-registration, together with the provision of excellent patient care.

**Training Programmes for Dental Care Professionals**

The hospital runs recognised training programmes for the following dental care professionals:

- Dental Nurses 20 per annum
- Dental Hygienists 12 per annum
- Dental Therapists 10 per annum
THE DENTAL HYGIENIST

Dental hygienists are registered dental professionals who help patients maintain their oral health by preventing and treating periodontal disease and promoting good oral health practice. They carry out treatment direct to patients or under prescription from a dentist.

DENTAL HYGIENISTS:

- provide dental hygiene care to a wide range of patients
- obtain a detailed dental history from patients and evaluate their medical history
- carry out a clinical examination within their competence
- complete periodontal examination and charting and use indices to screen and monitor periodontal disease
- diagnose and treatment plan within their competence
- prescribe radiographs
- take, process and interpret various film views used in general dental practice
- plan the delivery of care for patients
- give appropriate patient advice
- provide preventive oral care to patients and liaise with dentists over the treatment of caries, periodontal disease and tooth wear
- undertake supra-gingival and sub-gingival scaling and root surface debridement using manual and powered instruments
- use appropriate anti-microbial therapy to manage plaque related diseases
- adjust restored surfaces in relation to periodontal treatment
- apply topical treatments and fissure sealants
- give patients advice on how to stop smoking
- take intra and extra-oral photographs
- give infiltration and inferior dental block analgesia
- place temporary dressings and re-cement crowns with temporary cement
- place rubber dam
- take impressions
- provide care of implants and treatment of peri-implant tissues
- identify anatomical features, recognise abnormalities and interpret common pathology
- carry out oral cancer screening
- if necessary, refer patients to other healthcare professionals
- keep full, accurate and contemporaneous patient records
- if working on prescription, vary the detail but not the direction of the prescription according to patient needs

For all the above scope of practice, the dental hygienist must be trained, competent and indemnified.

REGISTRATION

Having gained a recognised qualification in Dental Hygiene, Dental Hygienists are entitled to have their names entered in the register of Dental Care Professionals held by the General Dental Council (GDC).

They can then use the title “Dental Hygienist.” An annual retention fee is payable to the General Dental Council for as long as they wish to practice as Dental Hygienists.

CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

All dental care professionals are required to complete and record 150 hours of continuing professional development every five years, a third of which should be verifiable (50 hours).

This requirement for maintaining registration was introduced in August 1st 2008 and was updated on September 30th 2013.
EMPLOYMENT

The majority of Dental Hygienists work in general dental practices in the National Health Service, private sector or for corporate bodies. There are also posts in Specialist Practices, Hospitals, Primary Care Trusts, the Armed Forces and industry and as Tutor Hygienists.

Dental Hygienists may participate in clinical research projects.

Dental Hygienists may practice independently.

Additional skills which dental hygienists might develop include:
- tooth whitening to the prescription of a dentist
- administering inhalation sedation
- removing sutures after the wound has been checked by a dentist

DIRECT ACCESS

The General Dental Council removed the barrier to Direct Access for some dental care professionals after considering the impact on patient safety.

In the past every member of the dental team had to work on the prescription of a dentist. This meant that patients had to be seen by a dentist before being treated by any other member of the dental team.

Following a detailed review of evidence and a full discussion at a Council meeting on 28 March 2013, it was agreed this should change.

Dental hygienists can carry out their full scope of practice without prescription and without the patient having to see a dentist first. The only exception to this is tooth whitening which must still be carried out on prescription from a dentist.

Dental hygienists must be confident that they have the skill and competence to treat patients direct. A period of practice working to a dentist’s prescription is a good way for registrants to assess this.

Useful Links

- [http://www.gdc-uk.org/Aboutus/education/Documents/Student%20fitness%20to%20practise.pdf](http://www.gdc-uk.org/Aboutus/education/Documents/Student%20fitness%20to%20practise.pdf)
**THE DENTAL THERAPIST**

Dental therapists are registered dental professionals who carry out certain items of dental treatment direct to patients or under prescription from a dentist.

**DENTAL THERAPISTS:**
- obtain a detailed dental history from patients and evaluate their medical history
- carry out a clinical examination within their competence
- complete periodontal examination and charting and use indices to screen and monitor periodontal disease
- diagnose and treatment plan within their competence
- prescribe radiographs
- take, process and interpret various film views used in general dental practice
- plan the delivery of care for patients
- give appropriate patient advice
- provide preventive oral care to patients and liaise with dentists over the treatment of caries, periodontal disease and tooth wear
- undertake supra-gingival and sub-gingival scaling and root surface debridement using manual and powered instruments
- use appropriate anti-microbial therapy to manage plaque related diseases
- adjust restored surfaces in relation to periodontal treatment
- apply topical treatments and fissure sealants
- give patients advice on how to stop smoking
- take intra and extra-oral photographs
- give infiltration and inferior dental block analgesia
- place temporary dressings and re-cement crowns with temporary cement
- place rubber dam
- take impressions
- provide care of implants and treatment of peri-implant tissues
- carry out direct restorations on primary and secondary teeth
- carry out pulpotomies on primary teeth
- extract primary teeth
- place pre-formed crowns on primary teeth
- identify anatomical features, recognise abnormalities and interpret common pathology
- carry out oral cancer screening
- if necessary, refer patients to other healthcare professionals
- keep full, accurate and contemporaneous patient records
- if working on prescription, vary the detail but not the direction of the prescription according to patient needs. For example the number of surfaces to be restored or the material to be used.

For all the above scope of practice, the dental therapist must be trained, competent and indemnified.

**REGISTRATION**

Having gained a recognised qualification in Dental Therapy, Dental Therapists are entitled to have their names entered in the register of Dental Care Professionals held by the General Dental Council (GDC). They can then use the title “Dental Therapists.”

An annual retention fee is payable to the General Dental Council for as long as they wish to practice as Dental Therapists.
CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

All dental care professionals are required to complete and record 150 hours of continuing professional development every five years, a third of which should be verifiable (50 hours). This requirement for maintaining registration was introduced in August 1st 2008 and was updated on September 30th 2013.

EMPLOYMENT

Since July 2002, Dental Therapists have been permitted to work in all branches of dentistry. Previously, dental therapists could only work in the Community and Hospital Dental services.

Dental Therapists work in general dental practices in the National Health Service, private sector or for corporate bodies. There are also posts in Specialist Practices, Hospitals, Primary Care Trusts, in industry and as Tutor Therapists.

Dental Therapists may also participate in clinical research projects.

Dental Therapists may practice independently.

Additional skills which dental therapists could develop include:

- carrying out tooth whitening to the prescription of a dentist
- administering inhalation sedation
- removing sutures after the wound has been checked by a dentist

DIRECT ACCESS

The General Dental Council removed the barrier to Direct Access for some dental care professionals after considering the impact on patient safety.

In the past every member of the dental team had to work on the prescription of a dentist. This meant that patients had to be seen by a dentist before being treated by any other member of the dental team.

Following a detailed review of evidence and a full discussion at a Council meeting on 28 March 2013, it was agreed this should change.

Dental therapists can carry out their full scope of practice without prescription and without the patient having to see a dentist first. The only exception to this is tooth whitening which must still be carried out on prescription from a dentist.

Dental therapists must be confident that they have the skill and competence required to treat patients direct. A period of practice working to a dentist’s prescription is a good way for registrants to assess this.

Please note that the Dental Therapy training programme at this training provider always gives the award of a Diploma in Dental Hygiene in addition to the Diploma in Dental Therapy. This allows a successful candidate to register both titles with the General Dental Council.

Useful Links
**STUDENT FUNDING**

All Dental Hygiene and Dental Therapy Students at the Eastman are following NHS funded courses. UCLH Trust has a contract with two separate Education Commissioners: -

<table>
<thead>
<tr>
<th>HEALTH EDUCATION NORTH WEST LONDON</th>
<th>HEALTH EDUCATION THAMES VALLEY</th>
</tr>
</thead>
<tbody>
<tr>
<td>for 12 Dental Hygiene places, annually</td>
<td>for 10 Dental Therapy places, annually</td>
</tr>
</tbody>
</table>

Funding provides for: -

- Staff costs
- Costs of providing patient care
- Examination entry fees
- Provision of teaching materials

There are also overhead costs of the premises, dental chairs, provision of sterilising services and all other support services.

In addition, commissioners provide the funding for the means tested bursary. This sum is paid to the Department of Health to the paid to the student.

Note that at present there are no course fees payable by the student to UCLH.

Funding for training is only provided while a student is in attendance and making satisfactory progress.

For a dental hygiene student, funding is provided for 22 months.

For a dental therapy student, funding is provided for 27 months.

Funding for repeating part of a course at the Eastman or at another school is only granted in exceptional circumstances, after formal application to the appropriate commissioner.

Funding cannot be transferred from one commissioner to another.

This means it is not possible for students to transfer between courses or to drop the Dental Therapy component of their training.

Note that if a student does not complete the course, their funding is withdrawn by the Commissioners and cannot be used to fund another student.

It is essential to carefully consider both courses prior to applying for one course.
DENTAL HYGIENE PROGRAMME

The Education Centre admits twelve students per annum at the beginning of September to a non-residential, full time training programme lasting two academic years.

Students will normally take their final examination to gain their Diploma in Dental Hygiene in June of their second year.

The closing date for application submission for the 2015 intake is 17th April 2015. Short-listing will take place in the week beginning 27th April 2015 and the assessment days will be held during the period May – July 2015.

DENTAL HYGIENE & DENTAL THERAPY PROGRAMME

The Education Centre admits ten students per annum at the beginning of September to a non-residential, full time training programme lasting 27 months.

Students will normally take their final examination to gain their Diploma in Dental Therapy & Diploma in Dental Hygiene in December, 27 months from the start of the course.

The closing date for application submission for the 2015 intake is 13th March 2015. Short-listing will take place in the week beginning 23rd March 2015 and the assessment day/s will be held during the period April – July 2015.

Successful Dental Therapy students will be awarded a Diploma in Dental Hygiene in addition to the Diploma in Dental Therapy. They will then be entitled to register both titles with the General Dental Council.
DENTAL HYGIENE PROGRAMME

The programme will provide the student with the underpinning knowledge and clinical practice required to achieve the learning outcomes required by the General Dental Council. This is an intensive programme and a considerable amount of private study is required.

Student dental hygienists will be taught alongside student dental therapists for the parts of the programme, which are common to both.

ACADEMIC TEACHING

This includes:

- Biomedical Sciences & Oral Biology (anatomy, physiology and histology)
- Regional anatomy (head and neck)
- Microbiology
- Tooth deposits and stains
- Periodontal diseases
- Dental caries
- Oral pathology
- Oral medicine
- Human disease
- Medical emergencies and their management
- Comprehensive oral care
- Preventive dentistry
- Dental radiography
- Oral health promotion
- Diet and nutrition
- Pain and anxiety control (including local analgesia)
- Complementary and alternative medicine
- Law, Ethics & Professionalism
- Behavioural Sciences & Communication Skills
- Health, Safety & Infection Control

These subjects will be taught in blocks of lectures, tutorials and practical sessions throughout the programme. A full revision programme will also be held.

The Training Programmes are delivered entirely in the English language.

Full details of the required learning outcomes are available in a document on the General Dental Council web-site:

“Preparing for Practice – Dental Team Learning Outcomes for Registration”

http://www.gdc-uk.org/

PROJECT WORK

Each student will carry out a project of their choice during the second year of the programme.
DENTAL HYGIENE PROGRAMME

PRE-ClinICAL TEACHING

The first section of the programme lasts twenty weeks. It includes developing the following clinical skills:

- Patient management techniques
- Techniques of instrumentation to remove deposits from teeth
- The application of prophylactic materials to the teeth
- Oral hygiene techniques

Teaching is carried out in the clinical skills laboratory, classroom and by observation in the clinic.

CLINICAL TEACHING

Clinical work with patients usually begins in the fifth month of the programme. Students will work in the Education Centre Clinics and also in other departments of the hospital. Visits may be made to other specialist units outside the hospital. There will also be visits to undertake oral health promotion in local Schools and other venues.

Clinical teaching includes:

- treatment of adults
- treatment of children
- management of the care of medically compromised patients
- care of persons with additional needs
- administration of local infiltration and block analgesia
- dental radiography
- impression taking
- placement of temporary restorations and temporary re-cementation of crowns

ASSESSMENTS

There will be regular written and practical / clinical assessments.
There are three main progression assessments during the programme held in:

- January and July of Year 1
- March of Year 2

Having satisfactorily completed the programme of training delivered by the EDH Education Centre to fulfil the requirements of the General Dental Council and the Faculty of General Dental Practice, Royal College of Surgeons (England), students are entered for the final examination for the Diploma in Dental Hygiene in May / June, twenty-one months after the commencement of the programme.

The examination is conducted by the Faculty of General Dental Practice, Royal College of Surgeons (England) and includes written examinations and a case presentation of a patient treated by the candidate.

Successful candidates are awarded the Diploma in Dental Hygiene by the Faculty of General Dental Practice, Royal College of Surgeons (England).
DENTAL THERAPY PROGRAMME

The programme will provide the student with the underpinning knowledge and clinical practice required to achieve the learning outcomes required by the General Dental Council. This is an intensive programme and a considerable amount of private study is required.

Student dental therapists will be taught alongside the student dental hygienists for the parts of the programme, which are common to both.

ACADEMIC TEACHING

This includes:
- Biomedical Sciences & Oral Biology (anatomy, physiology and histology)
- Regional anatomy (head and neck)
- Microbiology
- Tooth deposits and stains
- Periodontal diseases
- Dental caries
- Oral pathology
- Oral medicine
- Human Disease
- Medical emergencies and their management
- Comprehensive oral care
- Preventive dentistry
- Paediatric dentistry
- Dental materials
- Restorative dentistry
- Dental radiography
- Oral Health promotion
- Diet and nutrition
- Pain and anxiety control (including local analgesia)
- Complementary and alternative medicine
- Law, Ethics & Professionalism
- Behavioural Sciences & Communication Skills
- Health, Safety & Infection Control

These subjects will be taught in blocks of lectures, tutorials and practical sessions throughout the programme. A full revision programme will also be held.

The Training Programmes are delivered entirely in the English language.

Full details of the required learning outcomes are available in a document on the General Dental Council web-site:

“Preparing for Practice – Dental Team Learning Outcomes for Registration”

http://www.gdc-uk.org/

PROJECT WORK

Each student will carry out a project of their choice during the second year of the programme.
DENTAL THERAPY PROGRAMME

PRE-CLINICAL TEACHING

The first section of the pre-clinical training lasts twenty weeks. It includes developing the following clinical skills:

- Patient management techniques
- Techniques of instrumentation to remove deposits from teeth
- The application of prophylactic materials to the teeth
- Oral hygiene techniques

The second element of pre-clinical training extends throughout the first year and includes:

- Cavity preparation in primary and permanent teeth
- Placement and finishing of restorations in primary and permanent teeth
- Extraction of primary teeth
- Pulp therapy for primary teeth
- Preformed crowns

Teaching is carried out in the clinical skills laboratory, classroom and by observation in the clinic.

During the first term of the second year, students follow an additional clinical skills course. This includes:

- Management of the deep carious lesion
- Management of trauma to permanent teeth

CLINICAL TEACHING

Clinical work with patients usually begins in the fifth month of the programme. Students will initially see adult and child patients to provide preventive and periodontal treatment in clinics in the Education Centre. Treatment of children and adults for restorative care will begin during the third term of the first year. Students will treat patients in other hospital departments during their second year. There will be visits to undertake oral health promotion in local Schools and other venues. There may be visits to other specialists units outside the hospital.

Clinical teaching includes:

- treatment of adults
- treatment of children
- management of the care of medically compromised patients
- care of persons with additional needs
- administration of local infiltration and block analgesia
- dental radiography
- impression taking
- temporary recementation of crowns

DENTAL THERAPY PROGRAMME

During the third term of the second year, it is hoped that all students will further develop their clinical skills during Observership Placements within a Primary Care Trust in the South East of England. This will allow the student to observe as part of a primary care team providing a full range of oral care.

Every effort will be made to arrange this and details provided to the students in due course.
ASSESSMENTS

There will be regular written and practical / clinical assessments. There are three main progression assessments during the programme held in:

- January and July of Year 1
- September of Year 2

Having satisfactorily completed the programme of training delivered by the EDH Education Centre to fulfil the requirements of the General Dental Council and the Faculty of General Dental Practice, Royal College of Surgeons (England), students are entered for the final examination for the Diploma in Dental Hygiene & Diploma in Dental Therapy in December, twenty-seven months after the commencement of the programme.

The examination is conducted by the Faculty of General Dental Practice, Royal College of Surgeons (England) and includes written examinations and case presentations of three patients treated by the candidate. Successful candidates are awarded a Diploma in Dental Hygiene & a Diploma in Dental Therapy by the Faculty of General Dental Practice, Royal College of Surgeons (England).
DENTAL HYGIENE & DENTAL THERAPY

- SECTION TWO -

ACADEMIC ENTRY REQUIREMENTS

A minimum of 6 GCSE passes* and 2 ‘A’ Levels (E grade or higher) passes is required.

*These must include, at a minimum level, English and a Biological Science (or Double Science) GCSE graded B or higher.

The following can be considered as providing ‘A’ Level passes equivalent:

- Scottish Highers Grade Passes
- Irish Leaving Certificate (Higher)
- GNVQ (Advanced)
- International Baccalaureate
- Access to Higher Education Course (science or healthcare based)
  - must include Biological Sciences at Level 3
  - majority of modules to be level 3 at merit or distinction level
- Overseas qualifications recognised as equivalent to ‘A’ Level qualifications**

The following can be considered as providing GCSE passes equivalent:-

- Scottish Standard Grades
- Irish Leaving Certificate
- ‘O’ Levels
- Module from Access Course stated as GCSE equivalent
- Overseas qualifications at the appropriate level**

Applications are further strengthened if the applicant holds any of the below:-

- Dental Nursing Qualification (NEBDN Diploma or NVQ III)
- Diploma / Degree in Dental Technology
- Oral Health Education Certificate
- Foundation Degree
- Bachelor Degree

**For educational qualifications gained outside the United Kingdom, the following must be supplied:-
- certified English translations of all qualifications
- UK NARIC Letters of Comparability (obtained by the applicant)

If academic qualifications were not delivered in English; demonstration of competence in the English Language is also required. Applicants must provide a non-expired International English Language Testing System (IELTS) certificate showing a minimum overall score of 7.0 (and no less than 6.5 in any section) in the Academic IELTS Assessment. Details about IELTS may be obtained from:

The British Council (IELTS Enquiries) 0161 957 7755
Bridgewater House  general.enquiries@britishcouncil.org
58 Whitworth Street
Manchester
M1 6BB
NON-ACADEMIC ENTRY REQUIREMENTS

All applicants MUST be:

1) Be at least 18 years of age

2) Be eligible for an NHS-funded place

To be eligible for NHS support; ALL students regardless of nationality must be able to satisfy the following requirements on the first day of the first academic year of the programme. On that day, all applicants must:

☑️ be ordinarily resident in the United Kingdom, the Channel Islands or the Isle of Man for the three years preceding the prescribed date (course start date), apart from occasional or temporary absences;

AND

☑️ be ordinarily resident in England on the start date

☑️ have ‘settled status’ in the UK - within the meaning of the Immigration Act 1971. This means that there must be no restrictions on your length of stay in the UK.

☑️ A person is not classed as ordinarily resident if any part of the 3-year residence was wholly or mainly for the purpose of receiving full time education

If there is any query about eligibility for a NHS-funded place, please contact the department, before submitting an application

For further information, please see the Students’ Grants Website: http://www.nhsbsa.nhs.uk/Students/827.aspx (Section: Eligibility)

3) Be willing to undergo an Disclosure and Barring (DBS) Check

Due to the nature of the work, certain posts within the Health Service are exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974. Therefore applicants for posts are not entitled to withhold information about convictions which for other purposes are ‘spent’ under the provisions of the Act. Should you be employed and a failure to disclose convictions is subsequently proven, you could be liable for dismissal, or other disciplinary action by UCL Hospitals NHS Foundation Trust. Any information you supply will be treated as confidential and will not necessarily prejudice your application.

4) Be prepared to have the necessary occupational health assessment to gain clearance for clinical working

The Department of Health regularly reviews the health checks required for health care workers who will perform exposure prone procedures. This includes dental hygiene and dental therapy students. Students selected for the programme are required to complete health checks prior to formal offer of a place.

At present this includes:

a) Vaccination against Hepatitis B and be able to demonstrate an appropriate level of antibodies.

b) Hepatitis B antigen (in addition to antibody) testing

c) Hepatitis C antibody test. If positive, a test of Hepatitis C RNA will be required.

d) Demonstrate immunity to tuberculosis.

Anyone who declines testing will be treated as if infected and will not be accepted for training. Any individual who cannot be cleared to carry out exposure prone procedures will not be accepted for training.

Please note that you are not required to provide this information when submitting your application form to the Education Centre. This information will be requested a later date by the Trust Occupational Health Service.
5) **Have Undertaken Clinical Observation**

We require applicants to have taken the opportunity to observe a dental hygienist / dental therapist working in a clinical setting under the remit laid down by the General Dental Council for registered DCPs in the UK.

**NOTE:**
- The Education Centre will not normally consider for short-listing any candidate who has previously commenced an NHS funded Dental Hygiene or Dental Therapy Training Programme at any other HEI (Higher Education Institution) offering NHS funded training.
- The Education Centre cannot offer places to fee-paying overseas students.
- The Education Centre does not offer shortened courses for those with dental hygiene, dental therapy or dental qualifications gained overseas.
- The Education Centre will not consider applicants who have been interviewed on two previous occasions for either training programme.

**EQUALITY & DIVERSITY & HUMAN RIGHTS**

We are committed to diversity and equality and aim to promote equality of opportunity and eliminate discrimination.

The Equality Act which came into law in October 2010 harmonises and replaces previous legislation. It has been developed to ensure consistency in what employers' duties and responsibilities are in making their workplace a fair environment which complies with the law. Central to the Equality Act is the intention of the government to make sure equality and fairness are at the centre of its approach.

The Equality Act covers the same groups as previous legislation. These groups are now referred to as protected characteristics.

The “Protected Characteristics” are listed as follows:

- age
- gender reassignment
- race
- sexual orientation
- disability
- maternity
- religion or belief
- Marriage
- civil partnership
- pregnancy
- sex
SELECTION ASSESSMENT

Selection of students for the programmes will involve the following processes:

1. Completion and submission of an application and all required documents before the closing date for the relevant programme.

   Required documents to include all relevant academic & professional qualifications. Certified English translations are required for documents not in English.

2. Short-listing of applicants for selection assessment

   Short-listing is based on scoring of all academic and professional qualifications held, grades or predicted grades. Only qualifications for which evidence is provided will be included in scoring for short-listing.

   **Only candidates who fulfil all the basic academic and non-academic entry requirements will be considered for short-listing for selection assessment**

   Candidates expecting to fulfil the entry requirements in the summer prior to the commencement of the programme may apply and may be considered for short listing depending on the total number of applications.

   It is essential to allow additional time for processing applications where alternative or overseas qualifications are included. It is strongly recommended that at least three weeks extra is allowed for processing.

   A limited number of applicants fulfilling the basic entry requirements will be invited to a selection assessment day.

3. Selection Assessment

   This will consist of a personal interview, a clinical scenario discussion and a written assessment.

   **Candidates will be required to:**

   - Provide confirmation of identity
   - Provide confirmation of qualifications by view of the original certificates and original certified translations
   - Provide information as to the practical application of the Trust Values
   - Demonstrate appropriate verbal and written communication skills
   - Demonstrate knowledge of the role of a dental hygienist / dental therapist within the dental team
   - Demonstrate understanding of the dental hygiene and/or dental therapy profession & the training programme
   - Demonstrate an understanding of successful team working
   - Demonstrate an understanding of the qualities relating to professionalism and standards for dental professionals

   Refer to: http://www.gdc-uk.org/Aboutus/education/Documents/Student%20fitness%20to%20practise.pdf
   Refer to: http://www.gdc-uk.org/Dentalprofessionals/Standards/Documents/Standards%20for%20the%20Dental%20Team.pdf
   Refer to: http://www.gdc-uk.org/Dentalprofessionals/Standards/Pages/Direct%20Access.aspx

4. Health clearance by the UCLH Occupational Health Service (see page 16).

5. Disclosure and Barring (DBS) Check

6. Satisfactory references
APPLICATIONS

The following tables give details of numbers of applications for the last five years.

<table>
<thead>
<tr>
<th>DENTAL HYGIENE PROGRAMME</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
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<tr>
<td>Applications Received</td>
<td>154</td>
<td>142</td>
<td>108</td>
<td>125</td>
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<td>Interviewed</td>
<td>31</td>
<td>31</td>
<td>23</td>
<td>27</td>
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<tr>
<td>Offered Places</td>
<td>14</td>
<td>12</td>
<td>12</td>
<td>12</td>
<td>12</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>DENTAL THERAPY PROGRAMME</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
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</thead>
<tbody>
<tr>
<td>Applications Received</td>
<td>150</td>
<td>111</td>
<td>133</td>
<td>175</td>
<td>171</td>
</tr>
<tr>
<td>Interviewed</td>
<td>42</td>
<td>27</td>
<td>27</td>
<td>27</td>
<td>30</td>
</tr>
<tr>
<td>Offered Places</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
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GENERAL INFORMATION

HOURS: Monday to Friday inclusive. Working to / within the core hours of 0845hrs-1715hrs; aligned with the hospital-wide working hours.

TERM DATES

Term dates are set prior to the commencement of the programme. Holiday periods are set and will include Christmas, Easter and three weeks in the summer. This is the maximum allowance to enable students to fulfil the attendance requirements of the programme and to cover the content of the curriculum. Attendance at all other times is essential.

Candidates who are unable to commit themselves to this requirement should raise the matter prior to submitting application and at the selection assessment.

ACCOMMODATION

The programme is non-residential and students are responsible for finding suitable accommodation with facilities for study.

An application for Trust managed accommodation (which may include some vacancies in the vicinity of the Education Centre), can be made by those applicants accepted onto the programme.

UNIFORMS

All students are required to provide and wear clinical work attire of a pattern prescribed by the Education Centre.

All students are required to comply with all UCLH Trust uniform requirements for those working in clinical settings. This includes a ‘bare below the elbow’ policy for all students and staff. This is to allow for effective hand hygiene.

Students provide their own footwear, which must be of the style approved by the Education Centre.
FINANCIAL SUPPORT

Eligibility for programme fees payment and a maintenance bursary is assessed by the Student Grants Unit, Department of Health, Fleetwood. The following information is provided as a guide to eligibility:

Students of any nationality who fulfil the ordinary residence requirements in the British Islands (i.e. three years prior to the start of the academic year in which the programme begins) will be eligible for payments of programme fees by the education commissioning authority and may be eligible for a NHS Maintenance bursary.

The latter is means-tested and is paid at different rates for students living at home and those living away from home. The exact entitlement is not calculated until a student has accepted the offer of a place on the programme. Not all students will be entitled to financial support.

A student will not be eligible if he/she is sponsored by their employer so that his income exceeds the maximum bursary payable.

Students who are nationals of EU countries (other than UK) who have been ordinarily resident within another EU country for three years prior to the start of the academic year in which the programme begins, are usually entitled to payment of programme fees by the education purchasing authority but are not entitled to a maintenance bursary.

Please note that the Education Centre is not responsible for calculating the bursary entitlement.

The Education Centre will forward the names of successful applicants to the Department of Health, who will send the appropriate information to apply for a bursary to each student. Further details may be obtained from the SGU Website: http://www.nhsbsa.nhs.uk/816.aspx

STUDENT LOANS

Students are also eligible to apply for student loans.

Students must submit applications direct to the appropriate Student Finance body for consideration. Further details may be obtained from: http://www.slc.co.uk

BOOKS

A list of books needed for the programme will be issued to successful applicants. Students should have all the books suggested before the programme commences.

Students are expected to provide their own stationery and writing materials for the programme.

Students are expected to have access to a printer for printing handouts and course work.
OTHER TRAINING

NATIONAL DIPLOMA PRE-REGISTRATION COURSES | FULL-TIME DENTAL NURSE COURSES

The department also offers both pre and post-registration dental nurse training; accredited with the National Examining Board for Dental Nurses.

If you would like further information regarding this, or to receive an application pack for the Dental Nurse training, please contact Yunlan Chen (Cola) on 0203 456 1040 or visit: Dental Nurse training
INFORMATION CENTRE

Opened in 1997, the Information Centre boasts one of the largest libraries of dental texts, relevant journals and records of dental research in the UK. The Centre has contemporary information technology facilities including ready access to over 30 personal computers as well as printing, photocopying and scanning facilities.

The Centre comprises 4 sections - 2 large reading sections, a section dedicated to personal computer (PC)-led activities and a mezzanine housing the journal collection. Access requires membership of the Information Centre and the possession of an appropriate electronic entrance card.

Annual membership of the Information Centre is automatically provided to all grades of training and qualified clinical staff of the Eastman Dental Hospital.

| OPENING HOURS   | Monday - Friday: | 09.00 - 18.00 |
|                | 1st Tuesday of each month: | 09.00 - 12.00 – CLOSED |

I.T. FACILITIES

The Education Centre offers I.T. access in both the Seminar Rooms. We have ‘6’ PCs designated for student use and all students will be provided with access information details during the first week at the Education Centre.

All PCs are USB enabled and students will be provided with an e-mail account and access to the intranet and internet. Students are expected to provide their own paper for printing and to ensure they use only Trust approved encrypted memory sticks (available from Education Centre Office for a returnable deposit).

FOOD

There is an on-site cafe which offers a selection of snacks, sandwiches and hot/cold drinks.

MOBILE TELEPHONES | OTHER ELECTRONIC DEVICES

All mobile telephones and electronic devices must be switched off in all clinical areas, seminar rooms and the clinical skills laboratory.

NON-SMOKING POLICY

The Hospital has a non-smoking policy throughout the site and in the surrounds.
LOCATION & TRAVEL

The Eastman is readily accessible by train, underground railway and by bus.

**Train**
The mainline railway station of King’s Cross & St Pancras International (including Thameslink for Gatwick and Luton airports), and Euston are 8, and 14 minutes walk away, respectively.

**Underground**
The nearest stations are: King’s Cross (Victoria, Piccadilly, Northern, Circle, Hammersmith and City and Metropolitan lines), Russell Square (Piccadilly line), Farringdon, (Metropolitan, Hammersmith & City) and Chancery Lane (Central Line).

**Bus**
London Transport buses number 45, 46 and 17 stop right outside the Eastman.

**Car**
Car parking spaces are not available to students

**Congestion Zone**
The Eastman Dental Hospital is within the London Congestion Charging Zone.

Students may apply to the Transport for London Student Scheme which provides travel discounts on TfL and National Rail Services within the Greater London area.

Prospective applicants are welcome to visit the Education Centre, during term time, with prior arrangement.

Please contact Saliann St-Clair (020 3456 1205 / edhec@uclh.nhs.uk) to arrange a time to visit.

A map is provided on the next page.
Only applicants that meet our entry requirements will be able to successfully submit an application. After initial vetting, you will be invited (if necessary) to submit evidence of the above for verification. At this time, please follow the instructions below:

Note: all support material should be zipped (when requested) and sent to the e-mail address below

Note: it is important that you comply with the two points below

1) non-zipped support material will be deleted without being viewed

2) support material sent without waiting for said to requested will be deleted without being viewed

******** DO NOT EMAIL ANY DOCUMENTS UNLESS INSTRUCTED TO DO SO ********

SUPPORT MATERIAL E-MAIL ADDRESS ➔ edhec-appsup@uclh.nhs.uk

ACKNOWLEDGEMENT OF RECEIPT OF YOUR APPLICATION IS ELECTRONIC
AN EMAIL ADDRESS MUST BE PROVIDED

IMPORTANT | PLEASE COMPLY

The administrative burden is such that we kindly ask that applicants do not continually contact the department querying the status of their submission.

PROCESSING

All applicants will be contacted in due course as to the outcome of their application.

Note our selection assessment period runs from March – July 2015

Thank you

USEFUL CONTACT INFORMATION

Admissions Office
Eastman Dental Hospital Education Centre
Eastman Dental Hospital
256 Gray’s Inn Road
London
WC1X 8LD

📞 020 3456 1205
☎ 020 3456 2388
✉️ edhec@uclh.nhs.uk

(add this email address to your safe sender list)

Our Website
Our vision, values and objectives

We deliver our vision...
UCLH is committed to delivering top-quality patient care, excellent education and world class research

click here for our values

through our values...
We put your safety and wellbeing above everything
We offer you the kindness we would want for a loved one
We achieve through teamwork
We strive to keep improving

and our annual objectives

- Improve patient safety
- Deliver excellent clinical outcomes
- Deliver high quality patient experience and customer service excellence
- Reduce waiting times
- Achieve sustainable financial health
- Develop a transformation strategy based on patient pathways
- Develop research and development and education
- Enable staff to maximise their potential
- Progress service developments
- Other key strategic developments

CLICK HERE FOR OUR VALUES