

Parking for Blue Badge holders

Parking in and around the hospital

Camden Council and UCLH traffic management and parking rules



If you need a large print, audio, braille, easy read or translated copy of this document, please telephone us on: **020 3447 4735** (direct line) or email: **alex.robertson8@nhs.net**. We will try our best to meet your needs.

Contents

	Page Number
1. Introduction	3
2. Key points	3
3. What's different about Blue Badge parking in Camden?	3
4. How can University College London Hospitals help?	4
5. Where and when can I get parking dispensations?	5
6. How can I get parking dispensations?	6
7. Where can I get more information?	7
8. What to do if I get a parking fine	7
9. How to find the University College Hospital Blue Badge bays	8

1 Introduction

Welcome to University College London Hospitals NHS Foundation Trust. This information leaflet explains the arrangements and rules around parking if you are one of our disabled patients (and a Blue Badge holder) and you have to attend an appointment at:

- University College Hospital at 235 Euston Road
- University College Hospital Macmillan Cancer Centre at Huntley Street
- Elizabeth Garrett Anderson Wing at 25 Grafton Way

2 Key Points

- **Parking rules in Camden are different from the rest of the UK**
- **University College London Hospitals have limited Blue Badge parking**
- **Outpatients who are Blue Badge holders can apply for a dispensation to allow them to park for free in some areas near the hospital**
- **You can apply in person, by phone, by email, or by letter for a dispensation**

3 What is different about Blue Badge parking in Camden?

University College Hospital is in the London Borough of Camden. We have limited Blue Badge parking. Camden Council operates different parking rules from the rest of the country (including extra restrictions for disabled parking) to reduce traffic congestion in the area surrounding the hospital.

Examples of parking rules that apply in the streets surrounding University College Hospital

- Blue Badge holders cannot park in Resident permit bays
- Blue Badge holders cannot park in Paid for/Metered parking bays free of charge
- Blue Badge holders are not allowed to park on either single or double yellow lines

Please refer to Camden's website to see all of the Blue Badge parking rules in the Borough at:

www.camden.gov.uk/ccm/navigation/transport-and-streets/parking/

- Scroll down the webpage to **Parking information**, and
- Click on **blue badge parking guide (PDF)**



Important information:

Where parking bays do have to be paid for during the day, Blue Badge holders can park for an extra hour free of charge on top of any time they have purchased.

4 How can University College London Hospitals help?

In partnership with Camden we operate a special parking dispensation notice scheme for patients who hold a valid Blue Badge and are attending Outpatient appointments, Day Cases, Diagnostic appointments, Radiotherapy and our Emergency Department. If you want to park free of charge near to the hospital, or in a University College Hospital disabled parking bay, you will need to apply for a parking dispensation notice which you will have to display with your Blue Badge.



Important information:

You will only need a parking dispensation notice if you want to park in and around the main University College Hospital site, Elizabeth Garrett Anderson Wing, Macmillan Cancer Centre and Hospital for Tropical Diseases sites.

If your appointment is at any of our other hospitals, **you do not need a parking dispensation notice.**

Patients displaying a valid parking dispensation notice in addition to their valid Blue Badge are allowed to park in the disabled parking bays at the rear of the hospital in Beaumont Place if they are vacant. Unfortunately spaces cannot be reserved.

In addition they are allowed to park on a single yellow line (without any loading ban yellow blips (chevrons) on the kerb) on the following streets:

- Capper Street
- Chenies Mews (access from Torrington Place)
- Gordon Square
- Gordon Street
- Grafton Way
- Huntley Street
- University Street
- Warren Street
- Whitfield Street



Important information:

Parking dispensation notices are not issued to abled bodied patients being driven to the hospital for their appointments by relatives or friends who are Blue Badge holders.

Parking dispensation notices are not issued to inpatients. Overnight parking is not permitted.

Parking dispensation notices are not issued to other visitors even if they are Blue Badge holders themselves.

5 Where and when can I get parking dispensations?

On the day, in hours

- University College Hospital Site – Main Atrium Reception:
 - 07.00-20.00 Monday to Friday
 - 08.00-16.00 on Saturdays, Sundays and Bank Holidays
- University College Hospital Macmillan Cancer Centre Site – Main Ground Floor Reception:
 - 08.00-20.00 Monday to Friday only
- Radiotherapy patients should request parking dispensation notices directly from the Radiotherapy department

On the day, out of hours, weekends and Bank Holidays

- University College Hospital site - Security desk in the University College Hospital Atrium
- Elizabeth Garrett Anderson Wing - Reception

In advance

- **In person:** Please see the Reception team within the hours listed above
- **By emailing:** UCLHdisabledparking@nhs.net
- **By telephoning:** 020 3447 9922
(if we are unable to answer your call, do please leave a voicemail message)
- **By sending a letter to:** Accessible Parking Officer
UCLH
4B Maple House
c/o T4
235 Euston Road
London
NW1 2BU



Important information:

Dispensation notices are not required for parking in Camden Blue Badge on-street disabled bays in the vicinity of the hospital.

6 How can I get parking dispensations?

In person on the day

On your first visit to University College Hospital you need to park your car (directly in a Blue Badge bay if there is one available) and bring the following to the reception desk:

- Your valid Blue Badge
- Your vehicle registration number
- Proof of your appointment date and time, e.g. your outpatient appointment letter

In person for future appointments

If you are given a follow-up appointment while you are in the hospital, you can obtain the parking dispensation for your next visit while you are still here. The reception team will need to see the following:

- Proof of the future appointment date and time
- Your vehicle registration number
- Your Blue Badge or alternately a note of the following information on your Blue Badge:
 - Serial number
 - Date of expiry
 - Issuing authority

In advance of future appointments via email, telephone or post

If you are contacting us via email, telephone or post in advance of future appointments, to ask for parking dispensations, please give at least 5 days' notice. You will need to provide the following information when requesting in advance:

Your Blue Badge details:

- Serial number
- Date of expiry
- Issuing authority

Other information:

- Your name and hospital number
- Your telephone number
- Hospital building where your appointment will be
- Vehicle registration number
- Date of appointment
- Time of appointment

7 Where can I get more information?

About University College London Hospitals parking facilities

- **Visit our website at:** www.uclh.nhs.uk/Maps
 - Click: the hospital site you require
- **Telephone us:** 020 3447 9922 (direct line)
- **Email us:** UCLHdisabledparking@nhs.net
- **Visit:** www.disabledgo.com
 - Go to “Search here for accessible places to go...”
 - Click into the box labelled “What would you like to visit?” and type University College London Hospitals

About parking in Camden

- **Visit their website at:**
www.camden.gov.uk/ccm/navigation/transport-and-streets/parking/

About parking in Westminster:

- **Visit their website at:** www.westminster.gov.uk/parking

University College London Hospitals NHS Foundation Trust cannot accept responsibility for information provided by other organisations.

8 What to do if I get a parking fine

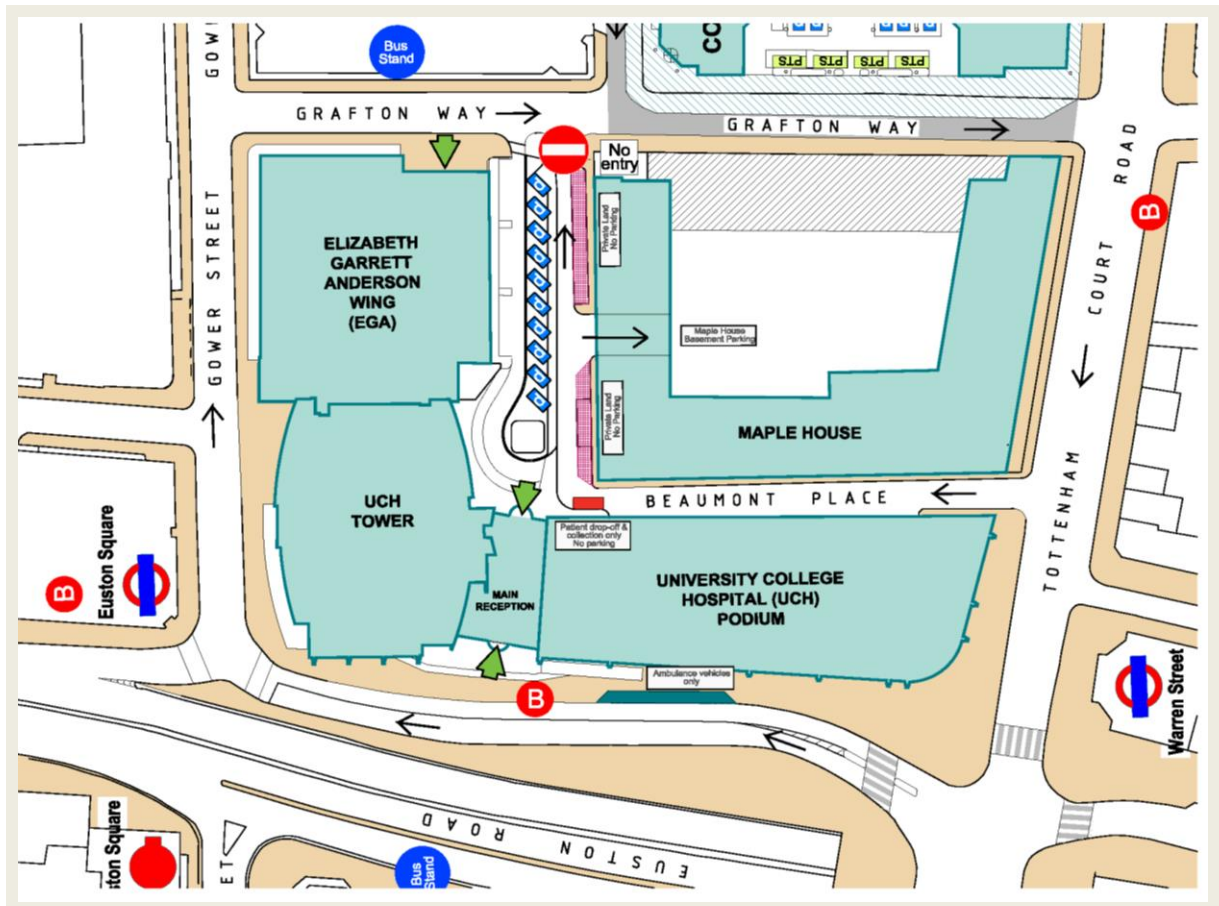
Parking Penalty Charge Notices (known as parking tickets) will be issued to any vehicles that are parked unlawfully on the University College London Hospitals estate or in the surrounding streets.

If a driver receives a parking ticket, they must follow the instructions on the ticket to pay the fine. Prompt payment will reduce the cost of the fine.

Drivers who wish to appeal against an issued parking ticket should follow the instructions on the ticket as soon as possible.

9 How to find the University College Hospital Blue Badge bays

There is a one way system in operation at the back of the hospital. Our Blue Badge bays can only be accessed by way of Tottenham Court Road, and from there turning right in to Beaumont Place.



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