



NORTH AND EAST

## ***London Cancer AOS ERG***

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Date: **Tuesday, 03 May 2016, 16:00 – 18:00**

Venue: **Meeting room 1, 3<sup>rd</sup> Floor, 170 Tottenham Court Road, London, W1T 7HA**

Chair: **Kai-Keen Shiu**

### **1. Welcome, Apologies and minutes of last meeting**

KKS welcomed members of the board, introductions were made and apologies heard. The minutes of the last meeting were accepted as an accurate record of proceedings.

### **2. Matters arising**

It was agreed that the MSCC audit presented in the last meeting was not that helpful to the group. Katia had suggested splitting the audit into three parts. It was agreed that the audit should be split up in to three. This could be defined by groups (potential rehab, limited rehab and no rehab). It was highlighted that the individuals who are able to pull information for the various data points in each trust would need to be identified.

BC fed back that NHS England want to capture data on 'Time of referral to time of MRI' and 'Time of MRI to definitive treatment'. It was agreed that length of stay should be included in data collection.

#### **ACTION:**

BC to email KKS more information on the data points that NHS England wish to capture.

### **3. LCA AOS app, e-learning course and guidelines**

KKS explained that this app is available for all trusts to access. MSD have approached London Cancer to add immunotherapy to the app, if they add this then they can provide the app free for a year. The app also contains the LCA guidelines. There is also an e-learning app online that has been produced by Tom Newsom-Davis at Chelsea and Westminster hospital.

It was discussed whether London Cancer should adopt the LCA guidelines. The group would need to pay to adopt these guidelines. KKS suggested it might be helpful for a *London Cancer* contact list to be compiled for LCA.

#### **ACTION:**

- KKS to tell Tom Newsom-Davis that the AOS ERG are interested in the e-learning app.
- KKS to circulate a template for ERG members to complete with their details. This will then be shared with LCA.

### **4. UCLH Neutropenic Sepsis Audit & MUO CUP Audit**

A presentation was shared on the six-month audit conducted by UCLH. It was highlighted that the door to needle time was poor in the trust. There was a discussion about the antibiotic guideline for neutropenic

sepsis followed by different trusts. It was highlighted that there was a lack of education about the protocol for administering the antibiotic amongst ED staff.

KKS shared UCLH's AOS CUP audit with the group.

**ACTION:**

- A comparison of antibiotic policies for neutropenic sepsis should be put on the agenda for the next meeting.
- FS to share the UCLH AOS CUP audit with members of the ERG.
- All to let KKS know if there are audits they would like to present at the next AOS ERG.

**5. Review of TORs**

KKS took the group through the existing TORs and requested feedback. The group discussed whether they should work more closely with LCA and expressed they felt there was a need for standardisation across the two regions.

It was agreed that:

- The TORs should be revised in light of the vanguard
- Clinical trials should be a rolling agenda item
- Current work plans need to be reviewed
- Kevin Sullivan should be added to the group membership
- A haematology oncologist should attend the meetings
- A clinical oncologist should attend the meeting
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**ACTION:**

- KKS to ask Kevin Sullivan if he is happy to attend the AOS ERG.
- FS to add Kevin Sullivan to the AOS ERG mailing list.
- AN to ask the Barts Haematology Oncologist if they would be happy to attend these meetings and supply London Cancer with their contact details.

**6. AOB**

Dates for the next AOS ERG should be put in the diary. KKS suggested 13<sup>th</sup>, 20<sup>th</sup> or 27<sup>th</sup> September.

It was shared that the national AOS conference is being held early November. KB requested more information on how services in other trusts run AOS on a day to day basis. The group agreed to provide documentation of this information.

**ACTION:**

KB to circulate a template for all trusts to complete with information on how they run their AOS service.

**7. Next Meeting**

Tuesday 27 September, 16:00 – 18:00, Meeting Room 1, 3<sup>rd</sup> Floor, 170 Tottenham Court Road, W1T 7HA

## ACTION LOG

Action	Owner	Date Agreed	Status
Email KKS regarding data points that NHS England wish to capture	BC	03/05/2016	
Tell Tom that AOS ERG are interested in e-learning app	KKS	03/05/2016	
Circulate template for group to complete contact details (similar to LCA format)	KKS	03/05/2016	
Include a comparison of antibiotic policies for neutropenic sepsis on the agenda for the next meeting	KKS	03/05/2016	
Share audit presentations with the group	FS	03/05/2016	
Notify KKS if there is an audit that you would like presented in the next AOS ERG	All	03/05/2016	
Trials should be a rolling agenda item at the AOS ERG from now on	KKS/Chair	03/05/2016	
Ask Kevin Sullivan if he is happy to attend the AOS ERG.	KKS	03/05/2016	
Ask the Barts Haematology Oncologist if they would be happy to attend these meetings and supply <i>London Cancer</i> with their contact details.	AN	03/05/2016	
FS to add Kevin Sullivan to the AOS ERG mailing list.	FS	03/05/2016	
Circulate a template for all trusts to complete with information on how they run their AOS service.	KB	03/05/2016	

## Attendees

Name	Trust/Organisation
Emily Wang	Homerton
Kai-Keen Shiu	UCLH
Stephanie O'Neill	UCLH
Bonnie Chrysanthou	TCST
Kirsty Beaton	BHRUT
Elizabeth Frankson	BHRUT
Dan Krell	Royal Free
David Fruer	Homerton/Barts Health
Angie McNamara	Barts Health

<b>Name</b>	<b>Trust/Organisation</b>
Kate Earwicker	Barts Health
Lindsay Farthing	Barts Health
Faz Hussain	Patient Representative
Frances Sheridan (minutes)	<i>London Cancer</i>

## **Apologies**

<b>Name</b>	<b>Trust/Organisation</b>
AC Newland	QMUL
Sugi Sivabalasingham	UCLH
Ursula McGovern	UCLH
Manish Desai	RNOH