

Meeting of the *London Cancer* Expert Reference Group for Acute Oncology Service

Date: 26th September 2017, 16:00-18:00

Venue: 6th floor east, 250 Euston Road, London, NW1 2PG

Chair: Ekaterini (Katia) Boleti

1. Welcome and introductions and Minutes from last meeting

- Introductions were made and apologies heard.

2. MSCC audit

- The network has been gathering data. The group agreed that the template is good. EK explained that her team are behind so couldn't send in the data.
- UCLH have a 5th year medical student who has helped by going through all of last year's data. The student has reviewed 80 patients. This information has just been completed and will be added to the template. UM explained that there should also be a student at RFL who EK could use to help gather the information. UM to check this further. Stanmore has started the audit.
- There will be an MSCC meeting in Birmingham. The group agreed to have completed the audit before this meeting.
- BHRUT have sent their results in. All of the results to be collated together for analysis.
- PL mentioned that the Whittington have been collecting data for the whole year. They have a student who has been gathering the data. They will extract the data for June-August 2017.
- The template will be circulated to ensure everyone is using the same form to collect data.
- KKS is happy to present at the next AOS meeting.

ACTION:

- UM to look check if RFL have a student to help with the audit
- MSCC template to be circulated again
- KKS is happy to present at the next AOS meeting

3. Spine MDTs

- RFH are auditing the spinal MDT. The findings will be presented at this meeting. Stanmore's Spine MDT is based at RFH. Anyone can refer into the MDT by filling in a proforma. The MDT is for all AOS spine patients. The outcome/plan is sent back to the referring clinician. It is felt that this MDT has covered a gap. There are 5-20 cases discussed per week.
- The MDT brings together expertise, as some patients may not be fit for chemo, this can be discussed with many experts all in the same room. Palliative care and therapy teams attend the meeting. Primarily attendees are RFH oncologists. Mount Vernon is keen to join the MDT meetings. Roopinder Gilmore will be contacting their service. Northwick Park may also join but this will make the meeting quite large.
- UCLH have a Brain and Spine MDT meeting at Queens square every Friday. The Whittington sends neuro referrals to Queens Square. The meetings can be small and sometimes get cancelled. Although

some weeks can be busy. The cases aren't just MSCC, they also discuss spine queries. If the patient then requires something they will come to clinic.

- The team are not sure what's happening with Spine MDTs in East London and would need to find out more.
- The team discussed whether there are differences in quality of service. But concluded that quality is hard to measure. It is believed that the MDTs do produce quality decisions and outcomes for clinicians.

4. AOS services list

- The team have created a PowerPoint document which shows what each Trust's AOS service provides. There are a couple of hospitals left to add their information. BHRUT have sent their SOP and operational policy for the information to be added to the PowerPoint. PL will send the information for The Whittington.
- UCLH may want to update the information already provided.
- The document requires the contact details for all the services before it can be circulated.

ACTION:

- PL to send The Whittington's AOS service information
- Contact details for each service to be added to list before being circulated - SW

5. Guidelines update

- The UKONS guidelines are being updated and will be ready at the end of October 2017. The group are happy to provisionally adopt these but will compare it to other guidance. Once published they will be circulated and put on the website. KK confirmed that the group could adopt and fine tune the UKONS guidelines however it was felt that the team shouldn't use the UKONS alert card as the group could create a network wide one using interested people across the network. KK suggested putting a document together.
- The group discussed the Immunotherapy adverse events project that *London Cancer* is involved in and whether guidelines from that project will be national once developed in December. The team weren't sure and agreed to all use UKONS guidelines once published.
- The group discussed the Immuno-oncology alert card. SO will send UCLH's card to EK although it isn't finalised as yet. UCLH are in the process of piloting the alert card. They will be including UKONS details for patient guidance. SO to share the card with the team once formalised and will present at this meeting and to the network.
- EK highlighted the need for staff in A&E to be trained to recognise Immuno-oncological adverse events. The group were concerned that many staff members wouldn't know what to do if a patient presents with side effects. This is why the alert card is very important. KB discussed the need to have e-learning training facilities and modules for colleagues to complete. Successfully completing the modules could allow staff to receive a certificate. Using e-learning will allow the training to reach many staff members as it would be difficult to capture everyone for face to face training. Although the group were concerned that A&E may be burdened with too much to look out for they also believe that the frontline staff should know the basics.

- PL explained that The Whittington patients rarely present to A&E overnight. They call and are told to come in to clinic. Some patients wait until the next day to attend if they are from out of London.
- The group discussed whether they need to audit the rate of adverse events. They are rare but things can go wrong. The team mentioned that there are new chemo alerts for people on TKI and IO. And patients can present up to 2 years later and may not be carrying the card around by then.
- The group suggested having nominated consultants becoming champions in each specialty. And also suggested having a working group attended by a team of interested medics. Their contact details could be sent to the network for advice.

ACTION:

- SO will send UCLH's card to EK. to share the card with the team once formalised and will present at this meeting and to the network.

6. AOB

- SO highlighted that the recent AOS UKONS day hosted by RFL was really good. It was a chance to network and go through the guidelines.
- CUP education event to take place 21st November 2017. Venue to be confirmed but should be in Central London.

7. Next Meeting - TBC

ACTION LOG

Action reference	Action	Owner	Date Due	Status
Sept01	UM to look check if RFL have a student to help with the audit	UM	13/10/17	
Sept02	MSCC template to be circulated again	SW	13/10/17	
Sept03	KKS is happy to present at the next AOS meeting	KKS	-	
Sept04	PL to send The Whittington's AOS service information	PL	13/10/17	
Sept05	Contact details for each service to be added to list before being circulated - SW	SW	13/10/17	
Sept06	SO will send UCLH's card to EK. to share the card with the team once formalised and will present at this meeting and to the network.	SO	13/10/17	

Attendees

Name	Role	Trust/Organisation
Ursula McGovern	UM	UCLH/Barnet
Emily Keen	EK	RFH/Barnet
Emily Wang	EW	Homerton
Katia Boleti	KB	RFL
Pauline Leonard	PL	Whittington

Name	Role	Trust/Organisation
Sherrice Weekes	SW	<i>London Cancer</i>
Sarah Tucker	ST	UCLH
Stephanie O'Neill	SO	UCLH
Hanny Anwar	HA	Stanmore
Kai-Keen Shiu	KKS	UCLH

Apologies

Name	Role	Trust/Organisation
Suganya Sivabalasingham	SS	UCLH
Chrissie O'Leary	CO	UCLH
Kevin Sullivan	KS	UCLH
Eliot Sims	ES	BHR
Monica Castro	MC	NMUH
Subhra Chowdhury	SC	RFH
John Bridgewater	JB	UCLH
Elizabeth Frankson	EF	BHR
Zara Gross	ZG	TCST
Kate Earwicker	KE	Barts