



NORTH AND EAST

## ***London Cancer CUP Subgroup***

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Date: **Tuesday, 03 May 2016, 15:00 – 16:00**

Venue: **Meeting room 1, 3<sup>rd</sup> Floor, 170 Tottenham Court Road, London, W1T 7HA**

Chair: **Roopinder Gilmore**

### **1. Welcome, Apologies and minutes of last meeting**

RG welcomed members of the subgroup, introductions were made and apologies heard. The minutes of the last meeting were accepted as an accurate record of proceedings. RG highlighted that there are many rolling agenda items and that this needs to be addressed. RG requested a list of CUP leads and MDT coordinators in *London Cancer*.

### **2. Audit data presentations**

RG explained there is a need to understand what different trusts are doing across *London Cancer*. RG suggested an audit across all trusts. RG will email CUP leads and CUP CNS' requesting data for 2015/16 peer review. RG queried if trusts would have data for the date of referral to CUP service to date of diagnosis. The group advised this would not be available in all trusts.

KE presented audit data. FS to circulate slides from KE.

#### **ACTION:**

RG to email CUP leads and CUP CNS' with template requesting (for peer review 2015/16):

- Number of referrals to service
- Number of patients that went on to have a benign diagnosis
- Number of patients who had a primary and what this was
- Number of patients with MUO and
- Number of true CUP patients
- How quickly inpatients and outpatients were being seen

FS to circulate slides from KE's audit.

### **3. Patient care referrals/2 week wait forms/Brighton approach**

RG asked if London Cancer still want the CUP subgroup to roll out the two week wait form. FS to ask KPJ.

The group reviewed the two week wait form that was previously produced. It was agreed that RG will email each of the CUP leads about the two week wait form and decide how to take this forward.

#### **ACTION:**

- FS to ask KPJ if London Cancer still want the CUP subgroup to roll out the two week wait form.
- RG to email all CUP leads regarding the two week wait form and decide how to take this forward.

#### 4. Clinical Trials and Biobank

KKS discussed the Biobank. The UCL Biobank is overarching for any tumour type. The patient only needs to give their consent once. KKS explained that the Biobank is virtual and the tissue can be used for research when a research proposal is received, therefore samples will only be taken at the point when the research proposal is received. An information sheet and consent form are available from UCL.

RG requested an information sheet that outlines what needs to happen on a practical level when a hospital wants to offer patients the chance to offer tissue samples to the Biobank. KKS and MR will create and circulate an information sheet. MR advised that whoever is taking consent from a patient must have had GCP training. The Biobank should be working in three to four months' time.

KKS advised there are no current clinical trials.

**ACTION:**

KKS and MR to compile and circulate explanatory sheet outlining the process for patients signing up to the biobank on a practical level

#### 5. Feedback from Peer Review

It was advised that feedback should be ready for the next meeting. RG suggested that the next meeting is used as an opportunity for everyone to feedback from peer review.

#### 6. Next Meeting

Tuesday 27 September, 15:00-16:00, Meeting Room 1, 3<sup>rd</sup> Floor, 170 Tottenham Court Road, W1T 7HA

#### ACTION LOG

Action	Owner	Date Agreed	Status
Compile list of CUP leads/MDT coordinators at each trust	FS	03/05/2016	List drafted. Bonnie Chrysanthou has circulated template for group to complete.
Email each of the CUP leads about 2WW and decide how to take forward	RG	03/05/2016	
Circulate audit slides from KE	FS	03/05/2016	FS emailed KE for slides.
Check if London Cancer still wish for the CUP subgroup to roll out the two week wait form	FS	03/05/2016	
Email CUP leads and CUP CNS' with template requesting (for peer review	RG	03/05/2016	

2015/16):			
<ul style="list-style-type: none"> <li>• Number of referrals to service</li> <li>• Percentage that were benign</li> <li>• Number of patients who had a primary and what this was</li> <li>• How quickly inpatients and outpatients were being seen</li> </ul>			
Compile and circulate explanatory sheet outlining the process for patients signing up to the biobank on a practical level	KKS & MR	03/05/2016	

### Attendees

Name	Trust/Organisation
Stephanie O'Neill	UCLH
Louise Dulley	BHRUT
Dan Krel	Royal Free
David Feuer	Homerton
Angie McNamara	Barts Health
Kate Earwicker	Barts Health
Manuel Rodriguez	UCLH
Emily Wang	Homerton
Mary Nolan	BHRUT
Afroditi Karathanasi	Medway
Kai-Keen Shiu	UCLH
Shirley Lendor-Nguessan	UCLH
John Bridgewater	PAH
Roopinder Gilmore	Royal Free
Frances Sheridan (minutes)	<i>London Cancer</i>

### Apologies

Name	Trust/Organisation
Fharat Raja	UCLH