

Meeting of the *London Cancer* Brain and Spine pathway board

Date: Tuesday 27th November 2018, 2-3.30pm

Venue: Gynaecology Seminar Room, Queen's Hospital, RM7 0AG

Chair: Edward McKintosh

1. Welcome and introductions and Minutes from last meeting

- EM welcomed the group and introductions were made. The previous minutes were signed off as accurate.

2. Patient engagement event

- EM presented the feedback from the patient event that took place at UCLH on 25th October.
- There were 34 attendees, not including 3 speakers, 5 charity representatives and 4 members of staff from the collaborative. PS introduced the event.
- Overall the event was scored highly including the speakers, although there was a comment that some of the talks were not sensitive enough when discussing survival.
- EM discussed the challenges that were faced when trying to invite patients to the event. *London Cancer* aren't able to access patient contact details in order to send event information. CNS' in the network informed patients about the event and there were flyers in clinics.
- KG had 10 patients attend. Only one of these patients was high grade, however the talks on the day mainly included research on high grade disease. It was also felt that any clinical breakthroughs presented wouldn't actually benefit the patients who have attended, it will have an impact years ahead.
- The patients enjoyed the long breaks as they could visit the charity tables.
- The feedback form allowed patients to offer to be involved/contribute to the brain and spine workstream. 9 patients expressed an interest in contributing. A discussion will be had with PS regarding the types of things these patients can be involved in.
- Following the event, the board has a new patient representative; the mother of a low grade patient.
- The group discussed next year's event which will take place Thursday 3rd October 2019 (provisional date).
 - Topics considered; a speaker from department of work and pensions (DWP); EM will try to get someone. CO will ask a member of the clinical psychology team to present on community support. Topics could also include; neuro psychology service, rehabilitation etc. Further ideas to be fed back at the next brain and spine board.
 - Venue; it was felt that the venue may have been inconvenient for patients living in East London. BHRUT wouldn't be able to host the event as patients aren't allowed to access the academic centre. The group discussed having the next event take place in Stratford but this would require funding. It was suggested to enquire whether the charities (Head Smart and Brains Trust) would be able to sponsor the event.

ACTION:

UCLH Cancer Collaborative brings together hospital trusts, GPs, health service commissioners, local authorities and patients across north and east London and west Essex.

- Board members to think about topics and speakers that could be invited to present at the next event (add to next agenda).

3. Reconfiguration of Neuro-oncology Surgical services

- The next meeting will be on 11th December 2018.
- The Barts MDT will move from Friday to Mondays. From Monday 3rd December the Barts MDT will dial into the BHRUT MDT.
- The group discussed data protection and data sharing issues. It is believed that there will need to be updates to policies and SOPs. This will be queried at the meeting on 11th December.
- The group feel the reconfiguration will help with compliance for peer review as it will be easier for the MDT to be quorate. Patients will also benefit from having more opinions available at the MDT.
- The Essex teams who link into the BHRUT MDT will be written to as they aren't aware that this is happening as yet.
- EM explained that Barts Health have been given project manager support for this. Her name is Lucy Morrissey.
- EM explained there will need to be patient engagement in the coming months.

ACTION:

- EM to write to Essex teams who link into the MDT to make them aware of the changes

4. Stratified Follow up – Sharon Cavanagh

- Following a request for volunteers for the stratified follow up subgroup, 3-4 people offered to be involved. The next steps will be to convene virtually. SC hopes to have Kate Cavanagh (commissioner) involved. The subgroup will aim to meet before the next pathway board meeting.
- SC explained that the commissioners are very interested. They are working out a tariff for virtual clinic follow up.
- EM told the group about a Microsoft software which can be used for following up patients without them having to come to clinic via video call. The group agreed that breaking bad news may be preferred this way as the patient is already at home and wouldn't have to travel after the appointment. This would be good for wound review and will reduce clinics.
- The skull base team has implemented stratified follow up but isn't being paid for it.
- The group discussed the benefits of this service for meningioma and skull base patients. There was discussion about developing HNAs for benign tumour patients as the normal one mentions cancer (London Cancer or Macmillan).
- Stratified follow up should be added to the next pathway board agenda. SC will circulate the documents again; guidelines and trust implementation pack.

ACTION:

- Stratified follow up should be added to the next pathway board agenda.
- SC will circulate the documents again; guidelines and trust implementation pack.

5. Metrics for MDT Data Audit

- The group reviewed the MDT metrics and self-assessment tool.
- EM would like to know if PS can attend a MDT meeting.
- The group feel the audit should take place for four consecutive weeks. Ensure there is an audit in July at some point (need to audit the months when there could be challenges, such as staff shortage).
- Audit template to be updated to include;
 - How many times patient discussed at MDT in the last 6 months.
 - Number of late additions
 - Add; No. of patients at MDT meeting with unreported scans (excluding late additions)
- The group agreed that there will need to be a pre-MDT triage meeting but this will have to be job planned.

ACTION:

- SE to check if PS can attend an MDT meeting

- SE to update audit template

6. Next Meeting

- Tuesday 8th January 2018, 3-5pm at Royal London Hospital
- Tuesday 2nd April 2018, 2-4pm at 6th Floor East Meeting Room, 250 Euston Road, London NW1 2PG

ACTION LOG

Action reference	Action	Owner	Date Due	Status
Nov01	Board members to think about topics and speakers that could be invited to present at the next event (add to next agenda).	ALL		
Nov02	Write to Essex teams who link into the MDT to make them aware of the changes	EM		Ongoing as part of reconfiguration work
Nov03	Stratified follow up should be added to the next pathway board agenda.	SE		
Nov04	SC will circulate the documents again; guidelines and trust implementation pack.	SC		
Nov05	SW to check if PS can attend an MDT meeting	SW		
Nov06	SE to update audit template	SE		

Attendees

Name	Initials	Trust/Organisation
Edward McKintosh	EK	<i>London Cancer</i>
Louise Dulley	LD	BHRUT
Sharon Cavanagh	SC	UCLH Cancer Collaborative
Babar Vaqas	BV	BHRUT
Alireza Shrakazemi	AS	BHRUT
Cass O'Reilly	CO	BHRUT
Kim Grove	KG	BHRUT
Nick ... (Part of the meeting)		BHRUT
Sherrice Weekes	SW	<i>London Cancer</i>

Apologies

Name	Initials	Trust/Organisation
Philip Scard	PS	Patient Representative
Louise Platt	LP	NHNN
Maggie Fitzgerald	MF	Mount Vernon
Naomi Fersht	NF	NHNN
Simon Evans	SE	<i>London Cancer</i>