

Meeting of the *London Cancer* Gynaecological Pathway Board

Date: **Monday 2nd July 2018**

Venue: 6th Floor West meeting room, 250 Euston Road

Chair: **Alex Lawrence**

1. Welcome, apologies and introductions

- Introductions were made and apologies heard.
- The group reviewed the minutes from the previous meeting and they were signed off as an accurate account of the previous meeting.

2. Minutes from last meeting

- Reminder sent to Kay Eaton about lymphoedema leaflet. She highlighted that she is open to our suggestions.
- AL has had provisional meeting with Mairead Lyons, Peter Sasieni, Anita Lim and NHS England about the funding application for HPV self-testing and about setting up a pilot. Draft protocol drawn up and group are working on this.
- Bi-lateral meetings between UCLH and NNUH/RFH have taken place, with lots of ideas about how to improve the pathway. One point brought up was about open MRI for claustrophobic patients and those who are unable to have the standard MRI. Open MRIs are expensive and only given in the private sector.
 - The extra information you can get from an MRI does not warrant delaying the waiting for it. Discussed whether instead of delaying the pathway, we should just do CT and an ultrasound for these patients.
 - Numerically a very small group of women. Nicola MacDonald suggested UCLH can offer this service for referring trusts.

3. Patient information leaflet on 2 week wait pathway

- BD attended board to present on this topic.
- BD highlighted that the suggestion of creating a leaflet was picked up in original bi-lateral meetings in November 2017. Idea is to make sure patients are aware of the pathway they are on, and urgency of the situation without making them feel unnecessarily anxious.
- The Urology pathway board have made leaflet for their pathway and they wanted to keep it succinct. States the possibility of cancer, outline of timings and key information to bear in mind. Branding of this leaflet can be changed for each Trust.

UCLH Cancer Collaborative brings together hospital trusts, GPs, health service commissioners, local authorities and patients across north and east London and west Essex.

- BD wants to get initial thoughts around what factors might be different to prostate and whether this is something the board wants to take forward.
 - Patients often don't know they are on a pathway. Most breaches are not due to patient fault, down to other illnesses patients have (eg. Cardiac problems).
 - Prostate group felt they wanted to give people the control and ownership around when they should hear from teams, etc. as they felt there is a role for patients here.
 - This will put pressure on teams to meet targets if patients are adding on the pressure and asking when they will be seen.
 - Although, prostate pathway is different as they have more one-stop clinics.
 - More information felt to be better – people who don't want it will throw it away.
 - If a patient has symptoms of cancer, one day is too long to wait.
 - There should be a line included that treatment could come earlier than day 62.
- The Board liked the section around 'what you need to do' and the point about bringing someone with you to your appointments.
- AL asked if the group wants one general Gynae leaflet, or 4 different leaflets?
 - 4 leaflets might not work practically, eg. Will GPs send the correct leaflet if there is more than one?
- BD happy to support getting together a group of women who can work on it.
 - BD to ask women who have had cancer and those who have not to gain both perspectives.

ACTION:

- BD to take this away and develop a leaflet. Aim to speak to group of women by next pathway board meeting.
- LR to help get BD on the agenda for CNS forum in October.

4. End of treatment summaries

- These can support stratified follow up when we move towards this.
- UCLH happy for other Trusts to use these templates, and Trusts are welcome to change these to meet the needs of their service.
- We are now measured against how many end of treatment summaries are completed in relation to national guidance.
- These were developed from the London Cancer template, and can be adapted to suit each team.
- Possibility in Somerset to generate end of treatment summary.
- The Barts CNS team state that they are under resourced and currently unable to implement elements of the recovery package. They are currently awaiting a business case for more CNS staff and the new lead cancer nurse and recovery package co-ordinator are aware of resource restrictions.

5. Updated SOP for cervical smear reviews

- National requirement to review all smears that led to a cancer diagnosis in last 10 years.

- AL has reviewed the SOP and agrees with it.
- Minor amendments suggested by the group, and these are to be feedback to Tanya Allan.

ACTION:

- AL to feedback to Tanya Allan that in point 8.1.22, it needs to state that the results will be communicated with the clinician that is treating the patient. Also to feedback to add that the patient can contact their CNS to discuss their results.

6. Review of data

- Overall 62 day performance is not being met in Gynaecological cancers.
- Data is improving and North Central and East London are the highest performing area in London against 62 day performance.
- There are 10% more referrals this year in comparison with last year.
- All providers showing improvements.

ACTION:

- BO'D to send out data slides to the Board.

7. Update on staging data

- Decided staging information should be captured by whoever is treating the patient.
- AL feedback that Nicola MacDonald highlighted that in her MDT, they were capturing this data but it but it wasn't being fed back to the Trusts.
- Group decided to continue to track this to ensure it is maintained.

8. IOTA training day for ultrasonographers

- AL stated that the aim is to teach North Central and North East London to improve quality of ultrasound reports.
- The first training day for ultrasonographers has been set up for the beginning of September. This will be an initial pilot teaching day. AL is hoping to have sponsorship for this event.
- The overall aim is to roll out this teaching to other areas across the patch.

9. April 2018 event feedback

- Group highlighted that they felt these days are really beneficial for the network to keep up to date with developments in research.
- BO'D presented the event feedback to the group. It was highlighted that:
 - There were 38 attendees.
 - 95% of attendees would recommend organising another research day again.

- Objectives were met well by the education day with feedback stating it was an 'excellent meeting' with 'all aspects very informative'.
- Something to improve was the visual aids as the PowerPoints were difficult to see.

10. October 2018 education event planning

- AL asked the group if anyone would be happy to host the event within their Trust, and AL will organise the speakers.
- Date selected for this event: Thursday 4th October.
- We will need a room big enough to hold 50 people with projection facilities.
 - FE will check if a venue is available at NMUH.
- Action: FE will check but if this is not possible, then UCLH can host.
 - Either at the Education Centre or 170 Tottenham Court Road.
- Topics suggested for the October meeting/event:
 - FE suggested someone who has knowledge about sexual function after cancer treatment and also HRT after cancer treatment. Melanie Davis was suggested to speak about HRT.
 - Suggested approaching support groups to see if patients want to share their stories. Jo's Trust patient stories from the last event were thought to be beneficial.

ACTION:

- FE to check if there is a venue at NMUH we could use for the October Education event.

11. New cancer waits guidance

- Helen Saunders (HS), London Cancer Programme Lead, attended the Board to present and give an update on the new 28 day faster diagnosis guidance.
- Ovarian cancers will only have provisional diagnosis by day 28.
- We should specify what support we need per number of 2ww's. Data support will be needed.

ACTION:

- HS to attend October pathway board meeting and talk about transformation funding.
- BO'D to send HS's slides to the Board.

ACTION LOG

| Action reference | Action | Owner | Date Due | Status |
|------------------|-------------------------------------------------------------------------------------------------------|-------|----------|--------|
| July-01 | BD to speak to a group of women by next pathway board meeting and develop patient information leaflet | BD | 04/10/18 | |

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| July-02 | LR to help get BD on the agenda for CNS forum in October | LR | 04/10/18 | |
| July-03 | AL to feedback to Tanya Allan that in point 8.1.22, it needs to state that the results will be communicated with the clinician that is treating the patient. Also to feedback to add that the patient can contact their CNS to discuss their results | AL | 01/08/18 | |
| July-04 | BO'D to send out data slides to the Board | BO'D | 01/08/18 | |
| July-05 | FE to check if there is a venue at NMUH we could use for the October Education event | FE | 01/08/18 | |
| July-06 | HS to attend October pathway board meeting and talk about transformation funding | HS | 04/10/18 | |
| July-07 | BO'D to send HS's slides to the Board | BO'D | 01/08/18 | |

Attendees

| Name | Initials | Trust/Organisation |
|-------------------|----------|-------------------------------------|
| Alex Lawrence | AL | <i>London Cancer/Barts Health</i> |
| Lisa Reid | LR | Princess Alexandra Hospital |
| Frances Evans | FE | North Middlesex University Hospital |
| Philippa Lloyd | PL | Barts Health |
| Bethan O'Donnell | BO'D | <i>London Cancer</i> |
| Patricia Jupp | PJ | Patient Representative |
| Karen Summerville | KS | UCLH |
| Helen Saunders | HS | <i>London Cancer</i> |
| Becky Driscoll | BD | UCLH Cancer Collaborative |

Apologies

| Name | Initials | Trust/Organisation |
|-------------------|----------|---------------------------|
| Michelle Lockley | ML | UCL |
| Tania Adib | TA | BHRUT |
| Sharon Cavanagh | SC | UCLH Cancer Collaborative |
| Frances Conway | FC | The Whittington |
| Heather Evans | HE | Royal Free |
| Caroline Stirling | CS | UCLH |
| Caroline Cook | CC | <i>London Cancer</i> |
| Rekha Wuntakal | RW | BRHUT |

| Name | Initials | Trust/Organisation |
|--------------------|-----------------|---------------------------|
| Rebecca Kristeleit | RK | UCLH |
| Dawn Mighten | DM | Homerton |
| Naveena Singh | NS | Barts Health |
| Sotiris Vimplis | SV | Whipps Cross |
| Ghazi Ghazi | GG | PAH |
| Jeremy Berger | JB | Royal Free |
| Rowan Miller | RM | Barts Health |
| Melanie Powell | MP | Barts Health |
| Anju Sahdev | AS | Barts Health |
| Nicola MacDonald | NM | UCLH |