

## Meeting of the *London Cancer* Head and Neck Pathway Board

**Date:** Thursday 12<sup>th</sup> July 2018, 1pm-1.45pm

*This was a short pathway board meeting as it was followed by a pathway review workshop with the clinical teams.*

**Venue:** The Wesley Hotel & Conference Venue, 81-103 Euston Street London NW1 2EZ

**Chair:** Kathy Prichard-Jones

### 1. Welcome and introductions and Minutes from last meeting

- KPJ announced recruitment had opened for the role of Head and Neck pathway board director. The deadline for applications is 22<sup>nd</sup> July.
- The group went through the previous actions, items of note;
  - Mar06 action - KPJ to contact PHE regarding available data for Head and Neck – this is looking at outcomes related to HPV+ data. This will be put together as soon as possible.
  - Mar07 action - NB and NK to ensure provision for dental extractions at the time of surgery for ENT patients – the dental teams have met and a patient has been through this new pathway. The next meeting is 27/07/18 where the team will review what is in place.
  - Mar08 action - NK to consider a dental follow up appointment following treatment and feedback – there is a meeting 24/07/18 with oncology to look at reassessing patients. All patients will have a formal review. The team now has an oral medicine colleague who will begin seeing patients for post op reviews. NK will include VS in dental pathway improvement talks.
  - Mar09 action - SO to make suggested change to oncology patient questionnaire – the changes have been made and the oncology patient experience survey results will be presented at the September audit day.
  - Mar10 action - SO and NK to connect regarding the CNS group and Eastman Dental Team – this is ongoing.
- Audit days
  - The team was encouraged to send any suggestions for the September audit day agenda to FV, HS and SW. And to let the *London Cancer* team know if anyone should be added to the distribution list. It was suggested to have a forward planner for the year highlighting the specific audits to be discussed at each audit day.

#### **ACTION:**

- Suggestions for agenda items for the September audit day to be sent to FV/HS/SW

### 2. Surgical pre-assessment working group update and proposed changes to service

- The working group has been discussing the need to assess patients before they decide to have treatment to ascertain their fitness for surgery. Currently the Barts team feels that their patients aren't being optimised prior to major surgery. If they were it would improve patient outcomes and experience.
- The team is proposing a change from the current practice of referring a patient to UCLH for their surgery before they have been pre-assessed. Instead they would like to refer patients who are likely for surgery straight to the pre-

UCLH Cancer Collaborative brings together hospital trusts, GPs, health service commissioners, local authorities and patients across north and east London and west Essex.

assessment clinic however bloods and MRSA should still be done locally. This means the patient will be seen at UCLH before their Decision to Treat (DTT) date.

- It was felt that the single MDT will help with this process when it is in place. DP to add 'does this patient require a high-risk assessment' to the MDT proforma which is being rolled out network wide. The group suggested that the new pre-assessment process could be started before the unification of the MDTs.
- The team discussed who is responsible for making patients medically fit and the issues with clinical ownership for some patients referred to MDT.
- Oncologists felt that this approach could help with getting patients fit for chemo-radiotherapy as well as surgery.
- The working group have assessed that there is a need to employ more nurses. This would require a small increase in budget. CD confirmed that this level of funding should be approved.
- The working group have been discussing providing walk in slots for the clinic.
- SO will share NB's presentation.
- HM will join the working group to input on any effects to cancer waiting times.

**ACTION:**

- SO will share NB's pre-assessment working group update presentation with the board

**3. Dental Pathways – the ENT patient pathway**

- The teams have been looking at improving the ENT patient dental pathway when they have been referred from another site.
- Due to a recent incident, the staff at the Eastman dental hospital would like to see these patients for an assessment to confirm the plan before they have surgery. The group discussed whether it was fair for patients who had already had a dental assessment to be given another one. The Eastman would prefer to see these patients to make sure they have been fully consented for extractions. This will be discussed further in a future meeting.
- The group discussed giving patients a dental leaflet as some patients require more information. The group also discussed having a joint restorative dental clinic. The working group is currently coordinated by NB, NK and CM.

**4. Next Meeting**

**To be arranged with new Pathway Director once in post.**

**ACTION LOG**

Action reference	Action	Owner	Date Due	Status
Mar-01	KPJ to request support from Manchester Head and Neck Pathway Director	KPJ	June 18	Complete – Workshop 12.07.18
Mar-02	SO to circulate details of West Yorkshire service reconfiguration	SO	June 18	
Mar-04	ALL to confirm if they would like to be part of pathway review work and to nominate a deputy for their area of expertise	ALL	April 18	
Mar-06	KPJ to contact PHE regarding available data for Head and Neck	KPJ	June 18	Outcomes related to HPV+ data - this will be put together as soon as possible
Mar-07	NB and NK to ensure provision for dental extractions at the time of surgery for ENT patients	NB/NK	April 18	Next meeting is 27/07/18 where the team will review what has been put in place.
Mar-08	NK to consider a dental follow up appointment following treatment and feed back	NK	June 18	New oral medicine colleague will begin seeing patients for post op reviews
Mar-10	SO and NK to connect regarding the CNS group and Eastman Dental Team.	SO/NK	June 18	Ongoing

June01	Suggestions for agenda items for the September audit day to be sent to FV/HS/SW	FV/HS/SW	August 18	
June02	SO will share NB's pre-assessment working group update presentation with the board	SO	August 18	

### Attendees

Name	Role	Trust/Organisation
Kathy Prichard-Jones	Chief Medical Officer	UCLC Cancer Collaborative
Colin Liew	MDT Lead	UCLH
Denise Redmond	CNS	Barts Heath
Shelley English	Consultant Radiographer	NMUH
Sabina Khan	Specialist Radiographer	UCLH
Manny Miller	CNS	Barts Health
Amen Sibtain	Clinical Oncologist	Barts Health
Anna Thompson	Clinical Oncologist	NMUH/PAH/UCLH
Rebecca Laws	AGM	UCLH
Sarah Orr	Lead CNS	UCLH
Jessica Harris	Lead Dietitian	UCLH
Gavriella Simson	SLT	Barnet/Chase Farm
Sara Clarke-Isaacs	CNS	Barts Health
Hannah Cottom	Histopathologist	Barts Health
Dharmesh Patel	Data Manager/LC Project Manager	UCLH/ <i>London Cancer</i>
Helen Saunders	Programme Lead	UCLH CC
Chris Dann	Deputy Divisional Manager	UCLH
Nikki Tauna	Oral Surgery Consultant	UCLH
Navdeep Kumar	Special Care Dentistry	UCLH
Matthew Garrett	Restorative Dentistry	UCLH
Claire Morgan	Restorative Dentistry	Barts Health
Patricia Payne	Service Improvement Manager – Dental & OMFS	Barts Health
Dahlia Siam	Cancer Patient Pathway Coordinator	Barts Health
Paul Stimpson	ENT Consultant	Barts Health/UCLH
Ochuko Agbedia	ENT Service Manager	Barts Health
Polly Richards	Radiologist	Barts Health
Vanessa Smith	Patient Representative	Patient Representative
Larissa Quinn	Programme Coordinator	<i>London Cancer</i>
Sherrice Weekes	Project Manager	<i>London Cancer</i>

### Apologies

Name	Role	Trust/Organisation
Neil Bourke	General Manager	UCLH
Francis Vaz	ENT Surgeon	UCLH