

Meeting of the *London Cancer* HPB Pathway Boar

Date: **May 10th 2017, 14:00-16:00**

Venue: **Trustees Board Room, 5th Floor East, 250 Euston Road, London, NW1 2PG**

Chair: **Satya Bhattacharya**

1. Welcome and introductions and Minutes from last meeting

- Minutes of the previous meeting agreed as true record.
- It was suggested that David Propper be invited to take part in our research comms work.
- It was agreed that the education event should be held on 12th July. The whole network, including referring sites from outside the London Cancer geography, should be invited. The event would last from 09.00-14.00.

ACTION: SE to discuss improving research comms with David Propper

2. Guidelines

- The group agreed that the nominees suggested by SB should be approached to represent London Cancer in pan vanguard guideline development.

ACTION: SE and colleague from RM Partners to approach nominees with request to develop guidelines.

3. Timed Pathway

- Previously circulated pathway milestone document discussed.
- AM commented that MDC aims for first contact with a CNS by day 7.
- In line with recommendations made by the Independent Cancer Task Force the principle of defining whether a patient does or does not have cancer by day 28 should be included. It was agreed to specify diagnosis and referral to SMDT clinic by day 18. By day 28 the patient should have been reviewed by SMDT and seen in their clinic.
- Defining whether stents be reported as treatment discussed. It was confirmed that stents should not be counted as a treatment if it is performed as a procedure to enable surgery or chemotherapy.
- As part of a revision of guidelines working groups should be asked to define what should be considered as a treatment.
- The pathway should also illustrate that depending on EUS results consultants may decide that some patients should go straight to chemotherapy bypassing an MDT discussion.

ACTION: SE to make changes to pathway and circulate

4. Patient Experience Survey

- It was agreed that we want to create surveys that highlight gaps in patient experience but is also repeatable to evaluate the success of future interventions.
- Two surveys have been developed, one to be given at diagnosis covering experience at primary care. This survey, as well as collating experience, will help us understand how to encourage primary care to refer relevant patients at an earlier stage. The second is for patients at the end of treatment.
- The original plan to only conduct surveys at centres was revised to include all hospitals in the 'at diagnosis' survey. It was felt this was too narrow a selection of patients.
- Concern was raised that a survey will not collect the 'emotional touchpoints' most important to patients. This was acknowledged as a limitation of surveys in general however free text boxes will be included after as many patients as relevant.
- The surveys will be put online but will also be available in paper format, asking patients to fill in after clinic is likely to prove the most effective method.
- SE and ZJ to work out how many responses we need to ensure conclusions we draw are legitimate.
- GW discussed Experience Based Co-Design (EBCD). This is a powerful tool to shape pathways around patient experience. In particular it maps the aforementioned emotional touchpoints in a workshop with clinicians, patients and carers. Reservations around resource and time commitment required to make EBCD a success remain. However the board wish to review case studies and better understand how EBCD may work in practice.

ACTION: SE to send survey to CNS at all relevant London Cancer Hospitals with a view to a September launch.

5. AOB

Discussion points:

- ZRJ and Claire to be added to be added to patient experience.
- The next board should be moved to Wednesday 27th September 16.00-17.30. It is hoped the new time will encourage greater attendance.

6. Next Meeting

Wednesday 27th September 16:00-17:30, Trustees Board Room, 5th Floor East 250 Euston Road, London, NW1 2PG

ACTION LOG

Action reference	Action	Owner	Date Due	Status
May01	SE to discuss improving research comms with David Propper	SE	September Board	

May02	SE and colleague from RM Partners to approach nominees with request to develop guidelines.	SE	September Board	
May03	SE to make changes to pathway and circulate	SE	September Board	
May04	SE to send survey to CNS at all relevant London Cancer Hospitals with a view to a September launch.	SE	September Board	

Attendees

Name	Trust/Organisation
Satya Bhattacharya	Barts Health
Andrew Millar	North Middlesex University Hospital
Cate Simmons	Princess Alexandra
Claire Frier	Royal Free London
Graham Wyles	Patient Representative
Zereen Rahman-Jennings	UCLH Cancer Collaborative
Simon Evans	UCLH Cancer Collaborative

Apologies

Name	Trust/Organisation
Andrew Rochford	Barts Health
Aileen Marshall	Royal Free London
Aruna Dias	Royal Free London
Helen Allibone	Royal Free London
Javaid Subhani	BHRUT
John Lancaster	Patient Representative
Kito Fusai	Royal Free London
Rosemary Phillips	Princess Alexandra
Sherif Raouf	BHRUT