

Meeting of the *London Cancer* Nursing Expert Reference Group

Date: **Monday 24th April 2017, 09:00-11:00**

Venue: Ground Floor Central, 250 Euston Road

Chair: **Alison Hill**

1. Welcome and introductions and minutes from last meeting

2. Minutes of the last meeting and matters arising

- No changes needed

3. Cancer Vanguard Update

Discussion points:

- SC provided transformation bids update - 3 bids have been submitted in total, these have been successful and phase one is currently going ahead however still awaiting notification of how much funding will be allocated to each bid.
 - Early Diagnosis is the largest bid.
 - Recovery Package & Stratified Follow-Up are two smaller bids, both taking a pan-London perspective, UCLH CC is taking leadership role for recovery package and RM Partners is taking leadership role for Stratified Follow-up – both are responsible for delivery.
 - The Vanguard is now moving onto focus on phase 2 of the transformation bid application process (due to start June/July time).
- SC provided print out of transformation bid presentation with details of the bids and what they cover

4. London Cancer MDT Report (Enc)

Discussion points:

- AH discussed MDT improvement report which had been circulated prior to the meeting
 - MDT taking far too long (3.5 hours in MDT) and people don't feel they are getting quality service – report has complied some recommendations
 - CRUK have also done an MDT review – which suggests it is too long, too rushed, not always right people in the room.
 - Report had some CNS input but not enough from nurses as AH would have liked.
 - Training offering for MDT through cancer academy, might be an opportunity to think about what we want for our nurses in MDT teams – maybe new CNS's having some training on MDT work.

ACTION: Send any thoughts on MDT Improvement Report to AH to report back to Professor Mughal

5. HENCEL Funding

Discussion points:

- CNS Succession Planning programme – LSBU Report enclosed

- AH provided update – has been running for two years now with around 60 people completing it. Some changes have been introduced to improve the programme such as improving the mentoring aspect.
- E-learning now was six modules instead of the original four. Also looking to add further elements to the programme like MDT and one day communication skills workshop. Also introducing a 6-month timescale to finish programme to make it more incentivised.
- AH asked for those who are willing to be mentors to put their name forward, ideally will be an experienced CNS. AH will draw up plans to hold a mentoring day which will be addressed in a future ERG to make sure the mentor aspect is suitable and get feedback from everyone.
- UCLH/BHR/NMUH/BH Programme
 - AH provided an update - this programme focuses on communication skills
 - AH recently got another years funding for trusts programme, and advanced communication programme for women's health

6. Work plan items

Discussion points:

- IWGC
 - UCLH CC has been asked whether they want to join, real-time patient feedback system. Issue that everyone already has their own programme and don't want to replace with IWGC.
 - AH has another meeting with IWGC next week how they want to use in-house systems, will request to put link to IWGC on trusts websites and answer questions. Still issue that they want to charge a lot per-trust to charge for adaptations to own systems. There is a danger of over-surveying.
 - There is some funding for this within Vanguard budget for small amount of changes if needed, if anyone is interested let AH know.
- Feedback on LWBC and data update
 - New Patient experience lead in place – Zereen Rahman-Jennings
 - SC passed out metric data paper showing Q3 progress.
 - Push to try and get trusts to collect data in robust manner to be able to develop a cohesive picture of what is going on
 - Discussed eHNA and potential issues of too prescriptive, KP suggested the need to put in a dropdown decline menu to help capture data for why patients might not get an eHNA.
- London Chemotherapy Competencies
 - AH pushing ahead with initiative, hope to have a proper launch in the autumn – will try and hold a publicity event and have training afterwards available
- Update on developments for Level 2 Supervision for CNS
- AH provided update for Level 2 training – it has been rolled out to all CNS not just the psychosocial lead for their MDT. Psychosocial erg has refreshed the one day training, one has been set up for October at UCLH open to anyone in the system, might also run a UCLH only in autumn too.
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- Nursing Representation on Pathway Boards
 - Nursing representation – AH will be writing to pathway directors to ask who is the nursing lead for their ERG, want to make sure voice is getting heard

ACTION: AH to find out who is nursing lead on pathways boards
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7. Update on London Cancer and Pathway Board Updates

Discussion points:

- No update

8. AOB

- Suggestion of whether people would be interested in rotating the location of Nursing ERG

9. Next Meeting

Tuesday 20th June, 09:00-11:00 at Ground Floor Central, 250 Euston Road

Attendees

Name	Role	Trust/Organisation
Alison Hill	Chair	UCLH
Diane Laverty		St Joseph's Hospice
Denis O'Connor	Patient Representative	
Claire Mabena		RFL
Philippa Dooher		The London Clinic
Karen Phillips		Whittington
Sharon Cavanagh	Lead for MICa and LWBC	ULCH CC
Alice Goldie	Programme administrator	ULCH CC

Apologies

Name	Role	Trust/Organisation
Nichole Mcintosh		North Mid
Julie Bayliss		
Stuart Caplan		