

Meeting of the *London Cancer* Nursing Expert Reference Group

Date: Thursday 26th April 2018 9:30 - 11:30 am

Venue: 250 Euston Road Ground Floor Central Meeting Room, London, NW1 2PG

Chair: Alison Hill

1. Welcome and introductions and apologies heard.
2. Minutes of the last meeting and matters arising
Minutes were agreed as an accurate recording from previous meeting. There is only one action point ongoing, for AH to look into Level 2 Supervision Training being offered to CNS's across trusts.

3. Cancer Vanguard Update

Discussion points:

- More funding has been allocated.
- Cancer Vanguard will become an Alliance in April in line with other parts of country. The same work will continue but be rebadged.
- Nick Kirby, Divisional Manger is leaving; the role is out for advert.

4. UCLH Cancer Collaborative Patient Experience work

Discussion points:

- BD distributed highlight report to the group which summarises main pieces of work being carried out in Patient Experience & User Involvement.
- Held an Improving Access to Patient Information kick start meeting on 8th Jan with representatives from different trusts across the patch. Patient information was included in top 10 things that matter to patients so the meeting was to discuss ways to approach improvements. Will focus on two pathways to begin; urology and head and neck. Next meeting is on 22nd Feb and BD has invited Urology and Head & Neck CNS's from different trusts. Engagement with patients will follow. AH informed the group of previous work carried out to improve patient information and will circulate the prototype document.
- Upcoming Improving quality and Experience Event on 7th March, with the opportunity to network, share ideas and have a Pan-London discussion on patient experience. One event was held in October which focused on NCPES 2016 results. BD is working on the agenda for March meeting and has asked a representative from Macmillan to come and present the 'Mind the Gap' report. Nursing ERG Members are welcome to attend and BD will share the invite and agenda in the next few weeks.
- Carrying out a big recruitment drive to involve people affected by cancer to fill vacancies on PB and ERG's. There will soon be another patient representative joining Denis on the Nursing ERG.
- A new Patient Experience & User Involvement Steering Group has been set up and currently has ten members who meet every two months. Ideally want to have two people treated at each of the trusts involved, there are seven NHS trusts represented at moment, with North Mid and PAH not represented as yet. Early Diagnosis, Pathway Boards and Expert Reference Groups teams will bring current work to SG and get constructive feedback on how they can improve involvement for people with cancer.

- Launched patient and carer network, which is a pool of people that can be drawn from when there is an involvement opportunity, relevant workshop or vacancy on PB. BD is happy to share adverts if any trusts need help with recruiting patient reps for any projects.
- Discussed Lung study – Denis will be included in some photos for patient engagement.

ACTION:

- Circulate patient information prototype document (AH)
- Share invite and agenda for Improving quality and Experience Event (BD)

5. Work plan items

Discussion points:

Feedback on LWBC and data update

Q2 Recovery Package data was circulated following the last meeting. Q3 data is due by 9th Feb.

London Chemotherapy Competencies and Passport

- Chemotherapy passport went national in November 2017 with trusts starting to look at how they can incorporate the competencies.
- Capital nurse have funded venues and are running two assessors training days in March, to ensure that competency is being assessed in a standardised way, information has been sent out to Chief Nurses and Lead Chemotherapy Nurse of each trust.
- AH may run one at UCLH and backfill will be paid for people to teach on these days.

Update on Level 2 Supervision for CNS

- AH running Level 2 supervision training on 28th Feb. Karen Philips is running one at BHRUT, Liz Shaw at North Mid and another one will be held at RFL. If anyone wants to come on 28th let AH know.
- New Maggie’s at Barts has opened, provides psychological support and is a great resource for patients. AH would like to visit.

CNS Succession Planning Programme

- The programme is full at moment and all CNS’s have been allocated to new mentors. Programme involves e-learning and telephone mentoring for 6 months.
- Should be more places coming up in future. AH advised the group to ask new CNS’s (across all trusts) to contact her so they can be added onto the list for when places are available.
- In discussion with HEE to get more funding.

6. Mind the Gap , Macmillan Report Nov 2017

Discussion points:

- Group discussed the Macmillan ‘Mind the Gap’ report. Outcomes poorer in more deprived areas, need to think about this and take it to the London group. Barts and North Mid have some of highest levels of deprivation in London therefore may need to look at action plan differently here than other areas.
- Communication and explanation across different ethnics groups is an issue, many people go to A&E rather than GP.

- There is a big gap in acute oncology at Barts with a high turnover of AOS nurses. This will also be added to the London Nursing agenda.

<p>ACTION:</p> <ul style="list-style-type: none"> • Include Mind the Gap and AOS nurse turnover to agenda for London Nursing group
--

7. AOB

Discussion points:

- North Mid will be recruiting three new CNS’s shortly, in Breast, Urology and Lung. LA will circulate adverts to group once live.
- CM informed the group of work being carried out on a standardised lymphoedema information leaflet which has been sent to patients as well as an info card that can be kept in purses/wallets.
- New Macmillan funded roles at Barts will be going out to advert soon. SP will keep group updated.

Date of next meeting: Thursday 26th July - 9:30-11:30am at 250 Euston Road Ground Floor Central Meeting Room, NW1 2PG.

ACTION LOG

Action	Owner	Date Agreed	Status
Circulate patient information prototype document	AH	30.01.18	
Share invite and agenda for Improving quality and Experience Event	BD	30.01.18	
Include Mind the Gap and AOS nurse turnover to agenda for London Nursing group	AH	30.01.18	

Attendees

Name	Role	Trust/Organisation
Alison Hill	Chair	UCLH
Becky Driscoll	Macmillan Patient Experience and User Involvement Project Manager	ULCH CC
Claire Mabena	Lead CNS London Cancer North London Breast Screening Unit	Royal Free
Denis O’Connor	Patient Representative	
Linda Athey	Lead Cancer Nurse	North Middlesex Hospital
Martina Kelly	OG Board Representative	Homerton Hospital
Philippa Dooher	London Clinic Representative	The London Clinic
Roxanne Payne	MICa Project Coordinator	UCLH CC
Sarah Pearson	Senior Nurse	Barts

Apologies

Name	Role	Trust/Organisation
Sharon Cavanagh	Lead for MICA and LWBC	ULCH CC
Kay Eaton	Clinical Lead for Lymphoedema Service	UCLH
Tina Smith	Macmillan Lead Nurse for Cancer Services	PAH
Diane Laverty	Nurse Consultant Palliative Care	St Joseph's Hospice
Kerry Guile	Lead Cancer Nurse	Royal Free
Mary Foo-Caballero	GOSH Representative	GOSH
Mary Flatley	Lead Cancer Nurse	Homerton Hospital
Jane Lynch	Lead Cancer Nurse	HCA Healthcare
Kim Grove	Brain and Spine Representative	BHRUT
Nicola Surman-Wells	Lead Cancer Nurse	Whittington Hospital
Karen Phillips	Lead Cancer Nurse	BHRUT