

Meeting of the *London Cancer* Nursing Expert Reference Group

Date: Monday 18th December 2017, 09:00-11:00

Venue: Ground Floor Central Meeting Room, 250 Euston Road, NW1 2PG

Chair: Alison Hill

1. Welcome and introductions and apologies heard.
2. Minutes of the last meeting and matters arising
 - No changes needed
3. Cancer Vanguard Update

Discussion points:

- Vanguard funding ends in March 2018 at which point the *London Cancer* Vanguard will become an Alliance. There is some uncertainty around funding for *London Cancer* staff but various routes are being explored for this.
- There is a general lack of engagement Pan-London on attendance of Pathway Boards and Expert Reference Groups and this is something worth addressing to ensure equal representation.
- Still awaiting feedback regarding cancer transformation funding – some money may be released for Early Diagnosis. Some funding has been earmarked for LWBC (including Recovery Package & Stratified Follow-Up) which could help with IT issues holding back implementation.

4. UCLH Cancer Collaborative Patient Experience work

Discussion points:

- Zereen Rahman-Jennings and Becky Driscoll unable to attend today but they make up the UCLH Cancer Collaborative/Macmillan Patient Experience and User Involvement Team.
- They have been doing a lot of work with patient representatives on ERG's & PB's looking at patient experience across the trusts.
- There have been Peer to Peer Events and Induction Days for new and existing patient reps and an 'Improving Quality & Experience' event for trust staff. More events will take place in 2018.
- Denis attended the Peer to Peer event in November where members of staff such as Donna Chung and Nick Kirby talked about NCPES results, how trusts plan to improve patient experience and how patient reps can influence change.
- There was some discussion about the rush to hold another day in early January. There was also concern that the invitees were not a representative group across the system. For example no one listed from the Homerton or Whittington.
- Alison to discuss these issues with Zereen.

ACTION:

- Invite Zereen and Becky to next Nursing ERG

5. Work plan items

Discussion points:**Feedback on LWBC and data update –**

- Alison discussed the LWBC Recovery Package Q2 results which will be distributed to the group. Stephen Scott at RM Partners analyses all the RP data collected by each trusts Lead Cancer Nurse. It is useful to track progress from each quarter – there is a slow but steady improvement of numbers of patients receiving recovery package interventions, the benchmark is 70% which has not yet been met across the *London Cancer* patch. The data can be filtered down by trust and tumour type.
- It was agreed HNA's and TS need to be understood well by patients and clinicians in order for numbers to rise.
- SC informed AH that a questionnaire will be put into place next year to review how patients find the HNA, whether it is worthwhile and given at the right stage of their pathway.

London Chemotherapy Competencies and Passport

- Chemotherapy passport was launched in September. The aim is to roll out nationally.
- Assessors will attend a one day study day in early 2018 that mirrors the chemo passport in order to standardise the assessment process across London.
- The group discussed nurses from hospices and the private sector attending the training days.
- AH will recirculate the chemotherapy competencies passport document to the group.

Level 2 Supervision for CNS

- AH provided update for Level 2 training – the content has been reviewed and changed by the psychosocial ERG and it is a better programme.
- AH would like all CNS's to complete Level 2 supervision training ideally, as each Level 2 Supervision Group can now take 6 CNS's. There will be more training in January at UCLH and in Feb at BHRUT. It would be beneficial to find out how many sessions trusts are running and when. AH will email the group to find this out.

Update on Nursing representation on Pathway Boards

- No update. AH wrote to pathway directors to ask who is the nursing lead for their ERG, there are a lot of changes taking place across pathway boards with new chairs and reviewing of member lists.

I Want Great Care

- UCLH CC has been asked whether they want to join, this real-time patient feedback system. Different trusts use different programmes and are not keen to replace these with IWGC.
- Barts and BHRUT are using IWGC.
- Trying to identify the core questions that all trusts are already collecting in the hope to pull all this information together and feed back to the Vanguard.
- There is a risk that patients are being over-surveyed and it may be better to focus on one tumour group that has large patient numbers i.e. Urology.

- KP spoke about the presentation Donna Chung showed during an event relating to NCPES and the 10 things that matter most to patients. AH will talk to Donna about this.

ACTION:

- Distribute Q2 2017/18 Recovery Package Results
- Circulate chemotherapy competencies document
- Find out which trusts are running Level 2 Supervision Training for CNS's

6. HEE Funding

UCLH /BHR/NMUH/BH Education Programme

- Programme is being run across four trusts and includes workshops on effective communication and principles of the cancer care programme and has been very successful.
- The programme has been running for four years and funding runs out in July 2018. Further funding is being explored with Macmillan possibly providing funding for part of the programme.
- AH will update the group at the next meeting.

CNS Succession Planning Programme-update on changes

- Also known as Macmillan Explore, the Role Development Programme now caters for both bands 5 and 6 nursing staff looking to progress to the CNS role as well as band 7 newly appointed CNS looking to further skills within their post.
- There was one-day training session on 21st November at the UCH Education Centre to develop Mentors to support the CNS. 12 experienced CNS attended and it was well evaluated..
- The next CNS cohort start in January 2018 and all with have LC mentors 11 places have been taken. Course consists of e-learning modules and mentoring from experienced CNS's.

7. Mind the Gap , Macmillan Report Nov 2017

Discussion points:

- The Mind the Gap Report was released recently at the London Cancer Community event; it highlights cancer care inequalities that exist in London.
- It was found that patient experience is worse for those who live in the most socioeconomically deprived areas and that minority ethnic cancer patients have poorer experiences of cancer services than those who identify as white, on nearly all dimensions of care.
- There were no surprises in the report but it was very useful and these issues need to be addressed at a Pan-London level. AH will put this back on the agenda for the next London Lead Cancer Nurse Meeting in February 2018.

ACTION:

- Add Mind The Gap Report to next London Lead Nurse Meeting in 2018

8. AOB

None

Date of next meeting: Tuesday 30th January 2018 – 9:30-11:30am at 250 Euston Road, 6th Floor West Meeting Room, London, NW1 2PG

ACTION LOG

Action	Owner	Date Agreed	Status
Invite Zereen and Becky to next Nursing ERG	AH	18.12.17	Completed
Distribute Q2 2017/18 Recovery Package Results	AH	18.12.17	Completed
Circulate chemotherapy competencies document	AH	18.12.17	Completed
Find out which trusts are running Level 2 Supervision Training for CNS's	AH	18.12.17	
Add Mind The Gap Report to next meeting agenda	AH	18.12.17	Completed

Attendees

Name	Role	Trust/Organisation
Alison Hill	Chair	UCLH
Diane Laverty	Nurse Consultant Palliative Care	St Joseph's Hospice
Denis O'Connor	Patient Representative	
Jane Lynch	Lead Cancer Nurse	HCA Healthcare
Linda Athey	Lead Cancer Nurse	North Middlesex Hospital
Karen Phillips	Lead Cancer Nurse	BHRUT
Philippa Dooher	Breast Board Representative	The London Clinic
Roxanne Payne	MICa Project Coordinator	UCLH CC

Apologies

Name	Role	Trust/Organisation
Claire Mabena	Lead Breast CNS	Royal Free
Sharon Cavanagh	Lead for MICa and LWBC	ULCH CC
Stuart Caplan	Patient Representative	
Becky Driscoll	Macmillan Patient Experience and User Involvement Project Manager	ULCH CC
Zereen Rahman-Jennings	Macmillan Patient Experience and User Involvement Lead	ULCH CC