

Psychosocial Support Expert Reference Group & Psychosocial Support Forum

Terms of Reference

Co-Chair	Dr. Mark Barrington, Consultant Clinical Psychologist and Dr. Sue Gessler, Consultant Clinical Psychologist
Ratified by	<i>London Cancer Board</i>
Date Agreed	
Review Date	
Keywords	

The terms of reference have been agreed by:

Dr. Mark Barrington
Consultant Clinical Psychologist
Name:
Date Agreed:

Kathy Pritchard-Jones
Chief Medical Officer for *London Cancer*, on behalf of the *London Cancer Board*
Name:
Date Agreed

Dr. Sue Gessler
Consultant Clinical Psychologist
Name:
Date Agreed:

Roles of the Forum and Expert Reference Group

The Forum is a cross cutting, open-membership group drawn from a wide range of professionals and patients who share a particular interest in enhancing the psychosocial wellbeing of cancer patients, their families and carers. This will be achieved by influencing, directing and sharing good practice across the ICS.

The Forum is open to requests from other Pathway Boards, responds flexibly and is led by efforts for innovation. It responds to requests for assistance from professionals from across the ICS and the third sector. This extends to both paid and unpaid staff.

Members of the Expert Reference Group (ERG) are drawn from the Forum. The Forum as a whole oversees the ERG's work and provides strategic direction for psychosocial support for patients and carers in North Central and North East London.

The ERG exists to provide a rapid, well informed, and representative view on psychosocial issues. On behalf of the Forum, it should be recognised as *London Cancer's* primary source of opinion on issues relating to patients' and carers' psychological support, providing co-ordination and consistency across *London Cancer* trusts.

The main function of the ERG and Forum is to promote sufficient and equitable access, allowing the commissioning of adequate resources, and highlighting and implementing best practice. They will function in accordance with relevant psychological support measures, relevant NICE Guidance (2004), the Manual for Cancer Standards (October, 2010), and IOG (2010).

The ERG also works to support the Forum, ensuring that it is kept abreast of relevant local and national initiatives and directives.

Membership:

The Psychosocial Support Forum draws its membership from a wide range of psychological and psychosocial support specialists, and other professionals working within the ICS. The Forum also seeks representation across other professional groups, and is happy to extend membership to individuals from the third sector and beyond.

Psychological Support Forum members, where appropriate, will sit on other groups to share and disseminate best practice. A key role of the Forum will be to provide comment on psychological support issues for other Pathway Boards.

The Psychosocial Support Expert Reference Group (ERG) will be accountable to the Psychosocial Support Forum. The ERG will be used to create working groups drawn

from the Psychosocial Support Forum membership. Representatives from the ERG report to, and may sit on, the Forum. Psychosocial Representatives on other Pathway Boards and Expert Reference Groups will be supported by the work of the Psychosocial Support Expert Reference Group.

The membership of the Psychosocial Support Expert Reference Group will consist of, as a minimum;

- Dr. Mark Barrington and Dr. Sue Gessler, as network leads for psychological support
- A representative of each of the localities of the network, by a practitioner of at least Level 2 capability
- UCL Partners representation
- Named secretarial/ administrative support
- A User Representatives

The current membership of this group following email requests and submissions is;

Name	Organisation	Job Title
Mark Barrington (Co-Chair)	Barts Health	Consultant Clinical Psychologist
Sue Gessler (Co-Chair)	UCLH Gynaecological Cancer Centre	Consultant Clinical Psychologist
Mary Burgess	UCLH	Consultant Clinical Psychologist
Dr. Caroline Dancyger	Barts Health	Clinical Psychologist
Daphne Earl	Patient Representative	Patient Representative
Aleda Erskine	Whittington Health	Consultant Clinical Psychologist
Sarah Griffiths	UCLH (Queen Square)	Neuropsychologist
Katherine Joel	London Cancer	Project Manager
Pauline McCulloch	Homerton	Lead Colorectal Nurse
Peter Southern	Barts Health	Palliative Care Social Worker
Dr. Clare Stevenson	Homerton	Clinical Psychologist in Cancer Care

The Chairs convene and chair Expert Reference Group and Forum meetings, co-ordinate the work of the Group as it works through the requirements of the IOG, and work with *London Cancer* as a wider organisation.

Psychosocial Support Forum Membership

The Psychosocial Support Forum will extend its membership to everyone working within the ICS locality with an interest in psychosocial support. Membership for this group is fluid.

Historically the North Central London Network Board and the North East London Network Board has had wide engagement with social work, palliative care and third sector, and these members are valuable to the liaison and common service of our patient body. These members will continue to be a valued part of our Forum, whilst

it is recognised that Peer Review Measures are not incumbent on those who are representatives of non-NHS organisations who are not bound by peer review. This Forum will continue to develop quality and governance measures and common standards that are acceptable and useful for our non-NHS colleagues.

This list is not exhaustive and the Forum may invite additional members to join. The Forum may also invite other health professionals to assist with particular pieces of work as deemed necessary and appropriate.

Name	Organisation	Job Title
Mark Barrington (Co-Chair)	Barts Health	Consultant Clinical Psychologist
Sue Gessler (Co-Chair)	UCLH Gynaecological Cancer Centre	Consultant Clinical Psychologist
Kim Ainsworth	Barts Health	Macmillan AHP Lead, North East London Cancer Network
Madhu Agarwal	Homerton	Macmillan Cancer Information and Support Manager
Sandra Benjamin	Cedar Centre - BHRUT	CNS Uro-Oncology
Graham Blowes		
Lisa Brading	North London Hospice	Social Work Manager
Ruth Bradley	St. Joseph's Hospice	Director of Care Services
Mary Burgess	UCLH	Consultant Clinical Psychologist
David Burley	The Royal London	NEL Cancer Network
Lallita Carballo & Hilary Plant	UCLH	Heads of Macmillan Information Service
Patrick Casey	Homerton	
Sharon Cavanagh	London Cancer	Chair of London Cancer's LWAB Board
Dr. Richard-John Chippendall	Bart's Health	Clinical Psychologist
Deborah Christie	UCLH	Consultant Clinical Psychologist (adolescent psychology)
Linda Crisp	Hainult Health Centre	Lead Nurse - Specialist Palliative Care
Ruth Crossley	Barking and Dagenham PCT	End of Life Care Facilitator
Jacintha Crudden	UCLH	Patient Affairs, PALs and Bereavement Lead
Dr. Caroline Dancyger	Barts Health	Clinical Psychologist
Sue De Botton	Royal Free	Haematology Counselor
Pippa Dean	Camden Provider Services	Macmillan Senior Social Worker
Philippa Doohar	Princess Alexandra Hospital	Macmillan Lead Breast Care Specialist Nurse/Advanced Breast Practitioner
Tina Dugard	Cancer You Are Not Alone	Manager

Daphne Earl	Patient Representative	Patient Representative
Kay Eaton	UCLH	Consultant Nurse, Cancer and Supportive Care
Peter Ellis	Richard House	Chief Executive
Aleda Erskine	Whittington Health	Consultant Clinical Psychologist
Dr. Lucy Finucane	Barts Health	Clinical Psychologist
Hannah Franks	Marie Curie Hospice Hampstead	Principle Social Worker
Dr. Andrew Gage	BHRUT	Consultant in Palliative Medicine
Hester Gilkes	St. Joseph's Hospice	PA to Michael Kerin and Ian Chivers
Sarah Griffiths	UCLH (Queen Square)	Neuropsychologist
Dr. Ester Hansen	Royal Free (Dept. of Plastic and Reconstructive Surgery)	Clinical Psychologist
Claire Harbury	BHRUT	
Susan Hennessey	St. Joseph's Hospice	Community Clinical Psychologist in Palliative and Respiratory Care
Elaine Heywood	Royal Free	Macmillan Counselor and Information Officer
Alix Holmes	BHRUT	Macmillan cancer information Officer
Shelia Hegarty	UCLH	Haematology Counselor
Helen Hurst	BHURT (Queens and King George)	Specialist Counselor
Donna Jayasinghe	Barts Health	
Katherine Joel	London Cancer	Project Manager
Bridget Lee	St. Joseph's Hospice	Therapies Manager
Dr. Joe Low	UCL Mental Health Sciences Unit	Senior Research Fellow
Jeanette Marsh	Barts Health	Head of Psychological Support Service
Pauline McCulloch	Homerton	Lead Colorectal Nurse
Kirsty McQuarrie	Bart's Health	Senior CNS - Palliative Care
Helen Monahan	Barts Health (Whipps Cross)	Service Improvement Facilitator - Cancer Services
Isabel Montero	BHRUT	BAPPS Psychotherapist
Caroline Moren	Macmillan Cancer Network (NEL)	Patient Information Lead
Petra Morris	Marie Curie Hospice, Hampstead	Social Worker and Counselor
Claire Murrell	Barts Health	Head of Nursing for Cancer, I&I and CMS
A. C. Newland	Queen Mary's University	
Maureen Newport	BHRUT	
Mike Palfreman	Haven House	
Linda Park	BHRUT	Macmillan Breast CNS

Paula Plaskow	Jewish Care	Team Manager - NW Community Support & Social Work and Palliative Care Support Team
Gita Pratiwi	Richard House	PA to Peter Ellis, Chief Executive
Dr. Hattie Roebuck	St. Joseph's Hospice, Hackney	Consultant in Palliative Medicine
Rajinder Sahota-dhillon	BHRUT	Specialist Psychotherapist (Oncology)
Henrietta Saunders	UCLH	Clinical Psychologist
Maria Schmitt-Castilla	Royal Free	Haematology Counselor
Carol Smith	Marie Curie Hospice, Hampstead	Social Worker and Counselor
Sheryl Smith	Jewish Care	Senior Community Support and Advice Worker
Peter Southern	Barts Health	Palliative Care Social Worker
Sue Spong	St. Francis Hospice	Bereavement Co-ordinator/ Psychotherapist
Lisa Steele	Chai Cancer Care	Chief Executive
Dr. Clare Stevenson	Homerton	Clinical Psychologist in Cancer Care
Mark Stogdon	North London Hospice	Director of Patient and Family Support
Paul Sullivan	St. Francis Hospice	Family Support Service Manager
Megan Tjasink	Barts Health	Arts Psychotherapist
Paul Trevatt	Barts Health	Macmillan Lead Nurse
Jacqueline Ullmann	Royal Free	Specialist Counselor
Ann-Louise Ward	Maggies (Charing Cross)	Programme Director
Adline Warwick Thompson	The London Clinic Cancer centre	Oncology Counselor
Jenny Watmore-Eve	St. Joseph's Hospice	Social Work Manager
Ruth Weiner	Newham	Principle Psychologist
Kathy Wisbey	Homerton	Occupational Therapist

The continuing membership of those who are otherwise inactive in the group (as shown by low attendance without other activity), will be reviewed after six months.

Functions of the Psychosocial Support Forum

The Psychosocial Support Forum has been tasked with the following functions, responsibilities, objectives;

- 1.) Ensuring the implementation of NICE guidance and endeavour to meet those peer review measures which relate to psychosocial support

- 2.) Embedding the concept that all patients have psychosocial needs and that all staff have a duty to meet those needs. The Forum will act as the primary source of expertise to advise on emotional burden
- 3.) Considering the current clinical impact of processes and advise change where necessary
- 4.) Reviewing the psychological impact of proposed changes and innovation in clinical processes across the healthcare system as a whole
- 5.) Promoting a consistent approach to governance and quality with regards to psychological measures
- 6.) Working towards a common core dataset for the ICS for each of the key points of the patient journey. Ensure psychometrically valid psychological metrics (those of appropriate sensitivity and specificity), are gathered and acted upon, in order to evaluate all aspects of clinical practice
- 7.) Creating a policy for holistic screening with shared responsibility for this piece of work with Allied Health Professionals, the Nursing Expert Reference Group and the Living with and Beyond Board. Work closely with the *London Cancer* Pathway Boards and Expert Reference Groups, and in particular; Palli8, Living with and Beyond Cancer and Nursing.
- 8.) Ensuring level 3 and 4 psychological training is accessible, fair and equitable, and that there is a standardised induction process for relevant individuals
- 9.) Maintaining the quality and governance of level 2 trainers
- 10.) Acting as the guarantor of quality for communication skills training. To lead from the ICS on communications training at advanced, intermediate and entry level, and to work with stakeholders to deliver this
- 11.) Providing leadership as required and enabled by *London Cancer*

Frequency of Meetings

The Psychosocial Support Forum will meet quarterly for two hours.

The Psychosocial Expert Reference Group will meet monthly for two hours.