

Meeting of the *London Cancer* Psychosocial Expert Reference Group

Date: **Thursday 20th April 2017, 15:00-17:00**

Venue: Boardroom, 51 Wimpole Street

Chair: **Mark Barrington**

1. Welcome and introductions and minutes from last meeting
 MB welcomed members, introductions were made and apologies heard. The minutes of the last meeting were accepted as an accurate record of proceedings.

2. Review of action log:

Action status was updated as follows:

Action	Owner	Status
MB to raise concern with Sharon Cavanagh regarding lack of information/consultation about HNA changes	MB	Complete
MB reminder to group of Caroline Dancyger's email to LC re: outcome/satisfaction measures	MB	Ongoing
MB to distribute ToR for the pan-London pathways steering group	MB	Complete
The ERG to consider potential work stream plans for 2017/18 in advance of the next meeting	All	Complete
2017/18 work stream plans to be added as an item to next ERG agenda	MB	Ongoing

Discussion points:

- Everyone has been asked to keep a record of HADS from April-June – Caroline will come back to people in early July to ask for the data again in the format below.
- As a minimum we need to know:
 1. No. people seen for outpatient appointment
 2. No. administrations of HADS at that appointment
 3. No. HADS used at 4th session
 4. No. HADS used at end of therapy
 5. No. completed satisfaction questionnaires

Total number of outpatients seen by the psychological service in 2016	Number of administrations of the HADS at 1 st session	Number of administrations of the HADS at 4 th session	Number of administrations of the HADS at last session

Number of satisfaction questionnaires sent out*	Number of satisfaction questionnaires returned

3. London Cancer/TCST update

Discussion points:

- SC provided London Cancer update: LC has been successful in transformation bid proposals from NHS England – focus of bid and funding on Early Diagnosis, Recovery Package and Stratified Follow-Up. Now working towards phase 2 of funding bids. UCLH CC taking leadership role for RP and RM Partners taking leadership role for SF across pan-London.
- MB provided update for TCST: first meeting was last week held by Philippa Hyman. 4th May set for the first of the events Philippa is holding.

ACTION: Ask Philippa to come to next ERG in June for an update for the ERG after event in May

4. Macmillan eHNA

Discussion points:

- SC provided latest update: change has been made to eHNA tool in December 2016, wanted to make it consistent with other pilot sites in England. Concerns now individually ranked 1-10 rather than using distress thermometer. Had good feedback from some CNS’s, now can easily identify top 4 concerns of patients. Want to use transformation funds to input eHNA across all sites in our patch and across all tumour types. Useful to send any feedback from any of our sites to SC. MB noted that there is a need to establish what in house training Macmillan can provide for eHNA.

ACTION: SC to send around screen grab of eHNA

5. Workstream ongoing/plans

Discussion points:

- PS provided update on carers video. Hope to be complete by end of May.
- HM provided update on level 2 training – slides have nearly been finished, secured more funding for project, in talks with fruitfly to create animated case study, also trying to set up small pilot group of nurses for the project in June.

6. Patient representation themes

Discussion points:

- No update

7. Planning 2017/18 workstreams

Discussion points:

- Potential for a Clinical Discussion Group ‘CRIB sheet’ work stream
- PS potential to get animation translated into other languages

ACTION:

- **SC to send around delivery plan for Recovery Package and Stratified Follow-up**
- **Group to go away and think about possible workstreams**

8. AOB

- No further points

9. Next Meeting

Thursday 8th June, 15:0-17:00 at Seminar Room, 51 Wimpole Street

ACTION LOG

Action	Owner	Status
MB to ask Philippa to come to next ERG in June for an update for the ERG after event in May	MB	New
MB reminder to group of Caroline Dancyger’s email to LC re: outcome/satisfaction measures	MB	Ongoing
SC to send around screen grab of eHNA	SC	New
SC to send around delivery plan for Recovery Package and Stratified Follow-up	SC	New
Group to go away and think about possible work streams	ALL	New
2017/18 work stream plans to be added as an item to next ERG agenda	MB	Ongoing

Attendees

Name	Role	Trust/Organisation
Mark Barrington	Chair	Barts
Elaine Heywood	Macmillan Counsellor and Information Officer	RFL
Daphne Earl	Patient Representative	

Name	Role	Trust/Organisation
Pete Southern	Palliative Care Social Worker	Bart's Health
Marc Kingsley	Consultant Clinical Psychologist: Care Pathway Lead for Clinical Health Psychological Services	NELFT/BHRUT
Sharon Cavanagh	Programme Lead for LWBC and MICa	UCLH CC
Clare Stevenson	Clinical Psychologist in Cancer Care	Homerton
Heather Munro	Cancer Psychologist	North Mid
Mary Burgess	Consultant Clinical Psychologist	UCLH

Apologies

Name	Role	Trust/Organisation
Lallita Carbello	Clinical Lead for Supportive Cancer Care & Head of the Macmillan Support and Information Service	Macmillan
Sue Gessler	Consultant Clinical Psychologist	UCLH
Liz Shaw	Consultant Clinical Psychologist	North Mid