

Meeting of the *London Cancer* Psychosocial Expert Reference Group

Date: **Thursday 14th December 2017, 15:00-17:00**

Venue: 47 Wimpole Street, Basement Meeting Room, London, W1G 8SE

Chair: Mark Barrington

Minutes: Clare Stevenson

1. Welcome and Minutes from the previous meeting & matters arising

MB welcomed members and apologies were heard. The minutes of the last meeting were accepted as an accurate record of proceedings.

2. Review of action log:

Action status was updated as follows:

Action	Owner	Status
MK to contact the ERG letting them know that he is collating links/references to literature available regarding fear of recurrence. Once collated, MK will distribute to the group	MK	MK not in attendance – on-going. Roll over to next meeting
Arrange one-off meeting to discuss collection methods of HADS recording	CD	CD and SG to co-ordinate
MB to forward supporting documents to MK	MB	On-going. MB will send dropbox link out to all trainers when completed
Ask Philippa Hyman to attend the December Psychosocial ERG Meeting	MB	Cancelled & postponed. New date TBC

3. London Cancer / UCLH Cancer Collaborative update

Discussion points:

- Nick Kirby, Operational Manger for Cancer Collaborative is leaving.
- Some funding for collaborative been withheld given that not all trusts meeting 62 day wait

4. Patient representation themes

Discussion points:

- DE provided updates:
- New head of Patient Involvement – Becky Driscoll

- New steering group made up of patient reps to oversee all work of all individual patient reps
- DE provided some training for new steering group
- Plan to have two patient reps on each pathway board & ERG

5. 2017/18 workstream progress:

Discussion points:

- **Crib Sheets:**
 - Lead by Pauline & Elaine
 - Date for meeting now set – 9th Jan 2-4. Room tbc
- **Last year's workstream outcomes** – MB collating document
- **Outcome Measures:**
 - CD to meet with SG to discuss next steps & consolidation of work done
 - Discussion regarding systems to support collation of data across patch
 - Suggestion made to liaise with Donna Chung who has a responsibility for outcomes within the Collaborative
 - CS offered to find out about PROMS & whether there are any supporting data systems

ACTION:

- SG to email CD to set up meeting

- **Talking to Children video:**
 - Been very well received & lots of hits on YouTube
 - PS & EH to meet re wider roll out

6. Level 2 Training update

Discussion points:

- MB gave update:
- 3 trainings have been delivered
- Plans for next dates:
 - UCLH – 21st & 28th Feb
 - RFH – 7th Feb
- MB to circulate slides as soon as completed
- For observers – contact MB – 4 possible places available
- For CNSs to book as attendees:
 - Contact EH for RFH
 - MBu to await confirmation from Melissa Crozier to see how many places free for non-UCLH staff then circulate free places via MB. Contact to book will be Melissa.
- Re-attenders – Discussion regarding whether CNSs who attended old Level 2 can attend again. No capacity currently. Agreement that once everyone who needs training has attended, later on may be able to offer places for re-attenders.
- Engaging lead nurses & nurse managers – suggestion to invite to a full day or consider a familiarisation event

ACTION:

- MB – to find out who needs to deliver training and therefore observe - circulate new dates

- Request has come from Justin Grayer at Marsden to look at our new L2 as they are planning to review theirs.
 - Discussion regarding whether to share or sell package
 - Copyright issues – can run content by UCLH legal team
 - Ideas for a “Sharing Strategy” to include e.g. stipulation that potential trainers must observe, content can’t be changed, etc.
 - Not to share until Crib sheet workstream is complete
- Level 2 CDG group supervisors/facilitators meetings – once Crib Sheet workstream has met and progressed – then plan to follow up with a proposal for support for supervisors/facilitators

7. Pan-London Psychological pathways & specification

Discussion points:

PH sent apologies for today

Discussion regarding adding case studies on to the document to illustrate key points. Suggestions made to send this to PH for those who are willing to create case studies.

ACTION:

- MB to circulate draft document for comments by 3rd Jan to PH directly
- Please email PH directly re suggestion & offer to write case studies if willing

8. AOB

None

Next Meeting

Thursday 8th February 2018, 3-5pm – 47 Wimpole Street Meeting Room, London, W1G 8SE

ACTION LOG

Action	Owner	Status
SG to email CD to set up meeting	SG	
MB to circulate Level 2 slides as soon as completed	MB	
MB to circulate draft TCST document for comments by 3 rd Jan to PH directly Please email PH directly re suggestion & offer to write case studies if willing	MB	
CS offered to find out about PROMS & whether ether are any supporting data	CS	

Attendees

Name	Role	Trust/Organisation
Clare Stevenson	Clinical Psychologist in Cancer Care	Homerton
Daphne Earl	Patient Representative	
Mark Barrington	Consultant Clinical Psychologist	Barts
Pauline McCulloch	Lead Colorectal Nurse	Homerton
Elaine Heywood	Psychotherapist	Royal Free
Sue Gessler	Consultant Clinical Psychologist	UCLH
Mary Burgess	Consultant Clinical Psychologist	UCLH
Donna Stewart	Trainee psychologist	UCLH

Apologies

Name	Role	Trust/Organisation
Heather Munro	North Middlesex Hospital	North Mid.
Elizabeth Shaw	North Middlesex Hospital	North Mid.
Caroline Dancyger	Clinical Psychologist	Barts
Marc Kingsley	Consultant Clinical Psychologist	NELFT/BHRUT
Pete Southern	Palliative Care Social Worker	Barts
Roxanne Payne	Project Coordinator	UCLH CC
Sharon Cavanagh	Programme Lead for LWBC and MICa	UCLH CC