

**Meeting of the *London Cancer* Radiology Expert Reference Group**

Date: March 15th 2017, 16:00-18:00

Venue: The Boardroom, UCH, 16-18 Westmoreland St, Marylebone, London W1G 8PH

Chair: **Shonit Punwani****1. Welcome and introductions and Minutes from last meeting**

SP welcomed members of the board, introductions were made and apologies heard. The minutes of the last Pathway Board were accepted as an accurate record with minor amendments made.

SP asked the board to send any comments on the last meetings minutes to JG.

**2. MDT Improvement Update*****Discussion points:***

- Prof Muntzer Mughal presented the MDT improvement update to the board.
- It was agreed by the board that Radiologists do have MDT preparation time within their job plan but does not allow sufficient time to properly prepare.
- SP suggested that there should be radiological input into the MDT improvement project and asked the board to send JG/MM a list of recommendations from a radiological perspective on how MDT improvement.
- The board agreed that many MDT discussions could be avoided through set protocols for 'straightforward' pathways and it is important to understand the question being asked by the MDT which is currently not being captured.
- NR raised the importance of data capture and that trusts will soon be penalised for poor data quality. This will help to drive through some of the suggested improvements such as MDT proformas in trusts.
- MS provided a commissioning perspective of MDTs stating a good practice guide to how MDTs should be ran would be helpful and it would be difficult for commissioners to ignore this study. Providing more time for MDT preparation can be incentivised through commissioning schemes but at the moment there is not a very good understanding of MDT processes and this is a good opportunity to change this through the Vanguard.
- SP asked the board to:
  1. Provide a radiological input into the MDT improvement project by providing a list of recommendations to JG/MM
  2. Review the outcome of the MDT improvement project at the next ERG meeting
  3. Provide support to the MDT improvement project in trialling some of the new initiatives that come out of the recommendations.

**ACTION: Board to send list of radiological recommendations to the MDT improvement project team.**

**Review MDT Improvement project at next ERG**

### **3. Alliance bid update and Network Performance**

#### **Discussion points:**

- KF provided an update on the alliance bid. UCLH CC has received feedback on the initial bid in the last month, the bid had not been successful in the first phase which would have provided funding in April and it was asked that they provide more detail in the next bid. Second phase funding will be received in July and the team are confident that the bid for a multi diagnostic centre will be successful in this round.
- Emily Collins will be starting in April 2017 to lead the diagnostic hub project.
- Performance presentation has been sent to the board via email and KF asked the board to review before the next ERG
- KF highlighted the work being done surrounding pan vanguard best practice timed pathways in Colorectal, Lung, Prostate and OG. Lung has been chosen as the first pathway to focus on and a task and finish group including pathway leads from the three vanguard sites as well as finance, commissioning and patient representation.
- The board felt that it is important to have radiological input into the task and finish groups.

**ACTION: Board members to review performance presentation and feedback comments at next ERG meeting.  
KF to highlight boards request to have input into the pan vanguard best timed practice projects to KPJ.**

### **4. Presentation on Lung cancer Regional Developments**

#### **Discussion points:**

- SH presented Lung regional developments presentation to the board
- The board felt that the work being done in Lung Cancer was very good and would like to provide support to SH to get this established across the London Cancer network.
- Currently SH is starting to work towards changing the NICE guidelines for Lung cancer.

**ACTION: SH to share presentation with board**

### **5. Outreach programme discussion**

#### **Discussion points:**

- The diagnostic hub will offer the network a good opportunity to offer training and the sharing of expertise. However, in the meantime work is already being done in Prostate cancer to share expertise across the London Cancer region.
- A task group from UCLH has already visited BHRUT to promote training and the sharing of excellence in Prostate MRI, this was met with positivity at BHRUT.
- With the support of London cancer this same model could be used in other tumour sites such as Lung and SP asked the board to establish a formal list of projects that could be included into this programme. There is a potential for funding from UCLH CC to help support with time commitments to this programme.
- The board felt the name of the programme should be changed.

**ACTION: Board to email JG with project ideas for the outreach programme and set out a plan of how these can be achieved and what funding would be required.**

## 6. Pathway Boards and Integration of Radiology

### Discussion points:

- KF highlighted the importance of closer interaction with pathway boards and that pathway board priorities should be highlighted and the Radiology ERG meetings.
- It was acknowledged by the board that there is an opportunity within the ERG to provide expertise and authority to radiological input into pathway boards.

## 7. AOB

### Discussion points:

- Draft TOR has been established, this is to be sent out electronically by KF and SP asked the board to comment and feedback to JG/KF. These comments will be collated and the final TOR will be signed off at the next pathway board meeting.

**ACTION: Board members to send comments on TOR to JG/KF**

## 8. Next Meeting

23/05/2017

### ACTION LOG

Action reference	Action	Owner	Date Due	Status
	Board to send list of radiological recommendations to the MDT improvement project team.	ALL	23/03/2017	
	Review MDT Improvement project at next ERG	JG/KF	23/05/2017	
	Board members to review performance presentation and feedback comments at next ERG meeting.	ALL	01/05/2017	
	KF to highlight boards request to have input into the pan vanguard best timed practice projects to KPJ.	KF	23/03/2017	
	SH to share presentation with board	SH	23/03/2017	
	Board to email JG with project ideas for the outreach programme and set out a plan of how these can be achieved and what funding would be required.	ALL	01/05/2017	
	Board members to send comments on TOR to JG/KF	ALL	01/05/2017	

## Attendees

<b>Name</b>	<b>Trust/Organisation</b>
Shonit Punwani	UCLH
Kate Farrow	<i>UCLH CC</i>
Jacob Goodman	UCLH CC
Prof Muntzer Mughal	UCLH
Nick Woznitza	Homerton
Indran Davagnanam	NHNN, UCLH
Sam Hare	RFH
Rebecca Steele	<i>UCLH</i>
Owen Arthurs	GOSH
Martin Shelly	TCST (GP)
Navin Ramachandaran	UCLH

## Apologies

<b>Name</b>	<b>Trust/Organisation</b>
Brian Holloway	RFH
Polly Richards	Barts Health
Margaret Hall-Craggs	UCLH
Donna Chung	UCLH CC
Mohamed El Sayad	BHRUT
Asia Ahmed	UCLH
Dominic Yu	RFH