Eastman Dental Hospital Education Centre
Dental Nursing | Dental Hygiene | Dental Therapy

Dental Hygiene and Dental Therapy
Prospectus | 2017

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The Eastman Dental Hospital
University College London Hospitals | NHS Foundation Trust

The Eastman Dental Hospital (EDH) is one of UK’s largest secondary and tertiary care providers of dentistry in North London. It has been established for over 60 years and caters for patients north of the river and further afield, treating around 85,000 outpatients annually.

The Eastman Dental Hospital provides comprehensive oral health services with a focus on specialised treatment needs. Services offered cover the diagnosis, prevention and treatment of all conditions affecting the mouth and associated structures, including the facial bones, jaws and salivary glands, to the correction of facial deformities and treatment of facial fractures as well as the repair of damaged oral tissues and teeth.

The EDH is world-renowned for its specialist services, which include cleft restorative clinics, ortho-perio clinics, orofacial pain, and orthognathic clinics. We were the first to host a dedicated clinic for hypodontia and are home to the only craniofacial deformity clinic. Together with its partner, the UCL Eastman Dental Institute, the EDH is a major national and international centre for specialist training and research.

History

The Hospital was founded in 1930 by George Eastman, founder of the Eastman Kodak Company. He set up similar hospitals in New York State, Paris, Stockholm, Brussels and Rome. With the establishment of the National Health Service in 1948, the Eastman became an independent postgraduate teaching hospital and the Institute was established. In 1996 the Eastman Dental Hospital became part of UCLH Trust.

UCL Hospitals Trust has existed since 1994, but its origins date back over 250 years and lie in the history of various individual hospitals, some of which now form part of the Trust. In addition to The Eastman Dental Hospital, UCLH Trust also includes The Heart Hospital, The Royal London Hospital for Integrated Medicine, National Hospital for Neurology and Neurosurgery, Royal National Throat, Nose and Ear Hospital and University College Hospital (incorporating the former Elizabeth Garrett Anderson Wing); the Macmillan Cancer Centre (which opened in April 2012), the Hospital for Tropical Diseases and the Institute of Sport, Exercise and Health.

The Trust became a Foundation Trust in July 2004.
EDH Departments

The Clinical Departments cover all aspects of Dentistry and medically related fields. The departments include
- Craniofacial growth and development
- Endodontics
- Facial pain
- Maxillofacial medicine and surgery
- Oral medicine
- Oral surgery
- Orthodontics
- Periodontology
- Prosthodontics
- Radiology (dental)
- Special care dentistry

The Education & Training (Accredited) Assessment Centre for Dental Nurses

The Education & Training (Accredited) Assessment Centre for Dental Nurses, based at the Eastman Dental Hospital, was established in 1950 celebrating its 60th Anniversary in September 2010. In April 1999 the School’s full-time and part-time pre-registration training programme were awarded accreditation by the National Examining Board for Dental Nurses Training Advisory Service.

The School of Dental Hygiene & Dental Therapy

The School of Dental Hygiene opened on its present site in February 1985 after the closure of the School of Dental Hygiene at St. George’s Hospital, Tooting (associated with the Royal Dental Hospital). In 1992, the School was expanded and in September 1995, the School commenced its first two-year dental hygiene training programme in line with all other Schools of Dental Hygiene in the United Kingdom.

In September 1998, the Eastman began to train dental therapists. A new joint School for Dental Hygiene and Dental Therapy was established.
Eastman Dental Hospital Education Centre

On June 1st 2013, the Education & Training (Accredited) Assessment Centre for Dental Nurses and the School of Dental Hygiene & Dental Therapy merged to form the Eastman Dental Hospital Education Centre.

Through resource and good practice sharing, the Education Centre aims to offer high quality education for student Dental Care Professionals, both pre and post-registration, together with the provision of excellent patient care.

Training Programmes For Dental Care Professionals

The hospital runs recognised pre-registration training programmes for the following dental care professionals:-

- Dental Nurses  20 per annum
- Dental Hygienists  12 per annum
- Dental Therapists  10 per annum
The Dental Hygienist

Dental hygienists are registered dental professionals who help patients maintain their oral health by preventing and treating periodontal disease and promoting good oral health practice. They carry out treatment direct to patients or under prescription from a dentist.

Dental Hygienists:

- provide dental hygiene care to a wide range of patients
- obtain a detailed dental history from patients and evaluate their medical history
- carry out a clinical examination within their competence
- complete periodontal examination and charting and use indices to screen and monitor periodontal disease
- diagnose and treatment plan within their competence
- prescribe radiographs
- take, process and interpret various film views used in general dental practice
- plan the delivery of care for patients
- give appropriate patient advice
- provide preventive oral care to patients and liaise with dentists over the treatment of caries, periodontal disease and tooth wear
- undertake supra-gingival and sub-gingival scaling and root surface debridement using manual and powered instruments
- use appropriate anti-microbial therapy to manage plaque related diseases
- adjust restored surfaces in relation to periodontal treatment
- apply topical treatments and fissure sealants
- give patients advice on how to stop smoking
- take intra and extra-oral photographs
- give infiltration and inferior dental block analgesia
- place temporary dressings and re-cement crowns with temporary cement
- place rubber dam
- take impressions
- provide care of implants and treatment of peri-implant tissues
- identify anatomical features, recognise abnormalities and interpret common pathology
- carry out oral cancer screening
- if necessary, refer patients to other healthcare professionals
- keep full, accurate and contemporaneous patient records
- if working on prescription, vary the detail but not the direction of the prescription according to patient needs

For all the above scope of practice, the dental hygienist must be trained, competent and indemnified.

Registration

Having gained a recognised qualification in Dental Hygiene, Dental Hygienists are entitled to have their names entered in the register of Dental Care Professionals held by the General Dental Council (GDC). They can then use the title “Dental Hygienist.” An annual retention fee is payable to the General Dental Council for as long as they wish to practice as Dental Hygienists.

Continuing Professional Development (CPD)

All dental care professionals are required to complete and record 150 hours of continuing professional development every five years, a third of which should be verifiable (50 hours). This requirement for maintaining registration was introduced in August 1st 2008 and was updated on September 30th 2013.
Employment

The majority of Dental Hygienists work in general dental practices in the National Health Service, private sector or for corporate bodies. There are also posts in Specialist Practices, Hospitals, Primary Care Trusts, the Armed Forces and industry and as Tutor Hygienists.

Dental Hygienists may participate in clinical research projects.

Dental Hygienists may practice independently.

Additional skills which dental hygienists might develop include:
- tooth whitening to the prescription of a dentist
- administering inhalation sedation
- removing sutures after the wound has been checked by a dentist

Direct Access

The General Dental Council removed the barrier to Direct Access for some dental care professionals after considering the impact on patient safety.

In the past every member of the dental team had to work on the prescription of a dentist. This meant that patients had to be seen by a dentist before being treated by any other member of the dental team.

Following a detailed review of evidence and a full discussion at a Council meeting on 28 March 2013, it was agreed this should change.

Dental hygienists can carry out their full scope of practice without prescription and without the patient having to see a dentist first. The only exception to this is tooth whitening which must still be carried out on prescription from a dentist.

Dental hygienists must be confident that they have the skill and competence to treat patients under direct access. A period of practice working to a dentist’s prescription is a good way for registrants to assess this.

Useful Links

The Dental Therapist

Dental therapists are registered dental professionals who carry out certain items of dental treatment direct to patients or under prescription from a dentist.

Dental Therapists:

- obtain a detailed dental history from patients and evaluate their medical history
- carry out a clinical examination within their competence
- complete periodontal examination and charting and use indices to screen and monitor periodontal disease
- diagnose and treatment plan within their competence
- prescribe radiographs
- take, process and interpret various film views used in general dental practice
- plan the delivery of care for patients
- give appropriate patient advice
- provide preventive oral care to patients and liaise with dentists over the treatment of caries, periodontal disease and tooth wear
- undertake supra-gingival and sub-gingival scaling and root surface debridement using manual and powered instruments
- use appropriate anti-microbial therapy to manage plaque related diseases
- adjust restored surfaces in relation to periodontal treatment
- apply topical treatments and fissure sealants
- give patients advice on how to stop smoking
- take intra and extra-oral photographs
- give infiltration and inferior dental block analgesia
- place temporary dressings and re-cement crowns with temporary cement
- place rubber dam
- take impressions
- provide care of implants and treatment of peri-implant tissues
- carry out direct restorations on primary and secondary teeth
- carry out pulpotomies on primary teeth
- extract primary teeth
- place pre-formed crowns on primary teeth
- identify anatomical features, recognise abnormalities and interpret common pathology
- carry out oral cancer screening
- if necessary, refer patients to other healthcare professionals
- keep full, accurate and contemporaneous patient records
- if working on prescription, vary the detail but not the direction of the prescription according to patient needs. For example the number of surfaces to be restored or the material to be used.

For all the above scope of practice, the dental therapist must be trained, competent and indemnified.

Registration

Having gained a recognised qualification in Dental Therapy, Dental Therapists are entitled to have their names entered in the register of Dental Care Professionals held by the General Dental Council (GDC). They can then use the title “Dental Therapists.”

An annual retention fee is payable to the General Dental Council for as long as they wish to practice as Dental Therapists.
Continuing Professional Development (CPD)

All dental care professionals are required to complete and record 150 hours of continuing professional development every five years, a third of which should be verifiable (50 hours). This requirement for maintaining registration was introduced in August 1st 2008 and was updated on September 30th 2013.

Employment

Since July 2002, Dental Therapists have been permitted to work in all branches of dentistry. Previously, dental therapists could only work in the Community and Hospital Dental services.

Dental Therapists work in general dental practices in the National Health Service, private sector or for corporate bodies. There are also posts in Specialist Practices, Hospitals, Primary Care Trusts, in industry and as Tutor Therapists.

Dental Therapists may also participate in clinical research projects.

Dental Therapists may practice independently.

Additional skills which dental therapists could develop include:
- carrying out tooth whitening to the prescription of a dentist
- administering inhalation sedation
- removing sutures after the wound has been checked by a dentist

Direct Access

The General Dental Council removed the barrier to Direct Access for some dental care professionals after considering the impact on patient safety.

In the past every member of the dental team had to work on the prescription of a dentist. This meant that patients had to be seen by a dentist before being treated by any other member of the dental team.

Following a detailed review of evidence and a full discussion at a Council meeting on 28 March 2013, it was agreed this should change.

Dental therapists can carry out their full scope of practice without prescription and without the patient having to see a dentist first. The only exception to this is tooth whitening which must still be carried out on prescription from a dentist.

Dental therapists must be confident that they have the skill and competence required to treat patients under direct access. A period of practice working to a dentist’s prescription is a good way for registrants to assess this.

Please note that the Dental Therapy training programme at this training provider always gives the award of a Diploma in Dental Hygiene in addition to the Diploma in Dental Therapy. This allows a successful candidate to register both titles with the General Dental Council.

Useful Links

Student Funding

All Dental Hygiene and Dental Therapy Students at the Eastman are following NHS funded courses. UCLH Trust has a contract with two separate Education Commissioners:

<table>
<thead>
<tr>
<th>Health Education North West London</th>
<th>Health Education Thames Valley</th>
</tr>
</thead>
<tbody>
<tr>
<td>for 12 Dental Hygiene places, annually</td>
<td>for 10 Dental Therapy places, annually</td>
</tr>
</tbody>
</table>

At present funding provides for:-

- Staff costs
- Costs of providing patient care
- Examination entry fees
- Provision of teaching materials

There are also overhead costs of the premises, dental chairs, provision of sterilising services and all other support services.

In addition at present, commissioners provide the funding for the means tested bursary. This sum is paid to the Department of Health to be paid to the student. Note that this funding is under review at the present time and will cease for all Dental Hygiene and Dental Therapy courses commencing after April 2018. Please see page 21.

Note that at present there are no course fees payable by the student to UCLH.

Funding for training is only provided while a student is in attendance and making satisfactory progress.

For a dental hygiene student, funding is provided for 22 months.

For a dental therapy student, funding is provided for 27 months.

Funding for repeating part of a course at the Eastman or at another school is only granted in exceptional circumstances, after formal application to the appropriate commissioner.

Funding cannot be transferred from one commissioner to another.

This means it is not possible for students to transfer between courses or to drop the Dental Therapy component of their training.

Note that if a student does not complete the course, their funding is withdrawn by the Commissioners and cannot be used to fund another student.

It is essential to carefully consider both courses prior to applying for one course.
Dental Hygiene Programme

The Education Centre admits twelve students per annum at the beginning of September to a non-residential, full time training programme lasting two academic years.

Students will normally take their final examination to gain their Diploma in Dental Hygiene in June of their second year.

The closing date for application submission for the 2017 intake is 21st May 2017. Initial short-listing will take place by 6th June 2017. Selection assessment days will be held during the period July - September 2017.

Dental Therapy & Dental Hygiene Programme

The Education Centre admits ten students per annum at the beginning of September to a non-residential, full time training programme lasting 27 months.

Students will normally take their final examination to gain their Diploma in Dental Therapy & Diploma in Dental Hygiene in December, 27 months from the start of the course.

The closing date for application submission for the 2017 intake is 14th May 2017. Initial short-listing will take place 25th May 2017. Selection assessment days will be held during the period June - September 2017.

Note: Successful Dental Therapy students will be awarded a Diploma in Dental Hygiene in addition to the Diploma in Dental Therapy. They will then be entitled to register both titles with the General Dental Council.
Dental Hygiene Programme

The programme will provide the student with the underpinning knowledge and clinical practice required to achieve the learning outcomes required by the General Dental Council. This is an intensive programme and a considerable amount of private study is required.

Student dental hygienists will be taught alongside student dental therapists for the parts of the programme, which are common to both.

Academic Teaching

This includes:
- Biomedical Sciences & Oral Biology (anatomy, physiology and histology)
- Regional anatomy (head and neck)
- Microbiology
- Tooth deposits and stains
- Periodontal diseases
- Dental caries
- Oral pathology
- Oral medicine
- Human disease
- Medical emergencies and their management
- Comprehensive oral care
- Preventive dentistry
- Dental radiography
- Oral health promotion
- Diet and nutrition
- Pain and anxiety control (including local analgesia)
- Complementary and alternative medicine
- Law, Ethics & Professionalism
- Behavioural Sciences & Communication Skills
- Health, Safety & Infection Control

These subjects will be taught in blocks of lectures, tutorials and practical sessions throughout the programme. A full revision programme will also be held.

The Training Programmes are delivered entirely in the English language.

Full details of the required learning outcomes are available in a document on the General Dental Council web-site:

“Preparing for Practice – Dental Team Learning Outcomes for Registration”

http://www.gdc-uk.org/
Dental Hygiene Programme

Pre-Clinical Teaching

The first section of the programme lasts twenty weeks. It includes developing the following clinical skills:

- Patient management techniques
- Techniques of instrumentation to remove deposits from teeth
- The application of prophylactic materials to the teeth
- Oral hygiene techniques

Teaching is carried out in the clinical skills laboratory, classroom and by observation in the clinic.

Clinical Teaching

Clinical work with patients usually begins in the fifth month of the programme. Students will work in the Education Centre Clinics and also in other departments of the hospital. Visits may be made to other specialist units outside the hospital. There will also be visits to undertake oral health promotion in local Schools and other venues.

Clinical teaching includes:

- treatment of adults
- treatment of children
- management of the care of medically compromised patients
- care of persons with additional needs
- administration of local infiltration and block analgesia
- dental radiography
- impression taking
- placement of temporary restorations and temporary re-cementation of crowns

Assessments

There will be regular written and practical / clinical assessments.

There are three main progression assessments during the programme held in:

- January and July of Year 1
- March of Year 2

Having satisfactorily completed the programme of training delivered by the EDH Education Centre to fulfil the requirements of the General Dental Council and the Royal College of Surgeons (England), students are entered for the final examination for the Diploma in Dental Hygiene in May / June, twenty-one months after the commencement of the programme.

The examination is conducted by the Royal College of Surgeons (England) and at present includes written examinations and a case presentation of a patient treated by the candidate.

Successful candidates are awarded the Diploma in Dental Hygiene by the Royal College of Surgeons (England).
Dental Therapy Programme

The programme will provide the student with the underpinning knowledge and clinical practice required to achieve the learning outcomes required by the General Dental Council. This is an intensive programme and a considerable amount of private study is required.

Student dental therapists will be taught alongside the student dental hygienists for the parts of the programme, which are common to both.

Academic Teaching

This includes:
- Biomedical Sciences & Oral Biology (anatomy, physiology and histology)
- Regional anatomy (head and neck)
- Microbiology
- Tooth deposits and stains
- Periodontal diseases
- Dental caries
- Oral pathology
- Oral medicine
- Human Disease
- Medical emergencies and their management
- Comprehensive oral care
- Preventive dentistry
- Paediatric dentistry
- Dental materials
- Restorative dentistry
- Dental radiography
- Oral Health promotion
- Diet and nutrition
- Pain and anxiety control (including local analgesia)
- Complementary and alternative medicine
- Law, Ethics & Professionalism
- Behavioural Sciences & Communication Skills
- Health, Safety & Infection Control

These subjects will be taught in blocks of lectures, tutorials and practical sessions throughout the programme. A full revision programme will also be held.

The Training Programmes are delivered entirely in the English language.

Full details of the required learning outcomes are available in a document on the General Dental Council web-site:

“Preparing for Practice – Dental Team Learning Outcomes for Registration”

http://www.gdc-uk.org/
Dental Therapy Programme

Pre-Clinical Teaching

The first section of the pre-clinical training lasts twenty weeks. It includes developing the following clinical skills:

- Patient management techniques
- Techniques of instrumentation to remove deposits from teeth
- The application of prophylactic materials to the teeth
- Oral hygiene techniques

The second element of pre-clinical training extends throughout the first year and includes:

- Cavity preparation in primary and permanent teeth
- Placement and finishing of restorations in primary and permanent teeth
- Extraction of primary teeth
- Pulp therapy for primary teeth
- Preformed crowns

Teaching is carried out in the clinical skills laboratory, classroom and by observation in the clinic.

During the first term of the second year, students follow an additional clinical skills course. This includes:

- Management of the deep carious lesion
- Management of trauma to permanent teeth

Clinical Teaching

Clinical work with patients usually begins in the fifth month of the programme. Students will initially see adult and child patients to provide preventive and periodontal treatment in clinics in the Education Centre. Treatment of children and adults for restorative care will begin during the third term of the first year. Students will treat patients in other hospital departments during their second and third years. There will be visits to undertake oral health promotion in local Schools and other venues. There may be visits to other specialists units outside the hospital.

Clinical teaching includes:

- treatment of adults
- treatment of children
- management of the care of medically compromised patients
- care of persons with additional needs
- administration of local infiltration and block analgesia
- dental radiography
- impression taking
- temporary recementation of crowns
Assessments

There will be regular written and practical / clinical assessments. There are three main progression assessments during the programme held in:

- January and July of Year 1
- September of Year 2

Having satisfactorily completed the programme of training delivered by the EDH Education Centre to fulfil the requirements of the General Dental Council and the Royal College of Surgeons (England), students are entered for the final examination for the Diploma in Dental Hygiene & Diploma in Dental Therapy in December, twenty-seven months after the commencement of the programme.

The examination is conducted by the Royal College of Surgeons (England) and at present includes written examinations and case presentations of three patients treated by the candidate. Successful candidates are awarded a Diploma in Dental Hygiene & a Diploma in Dental Therapy by the Royal College of Surgeons (England).
Dental Hygiene & Dental Therapy

- Section Two -

Academic Entry Requirements

A minimum of 6 GCSE passes* and 2 ‘A’ Levels (E grade or higher) passes is required.

*These must include, at a minimum level, English and a Biological Science (or Double Science) GCSE graded B or higher.

The following can be considered as providing ‘A’ Level passes equivalent:

- Scottish Highers Grade Passes
- Irish Leaving Certificate (Higher)
- GNVQ (Advanced)
- International Baccalaureate
- Access to Higher Education Course (science or healthcare based)
  This must include Biological Sciences at Level 3
  The majority of modules to be level 3 at merit or distinction level
- Overseas qualifications recognised as equivalent to ‘A’ Level qualifications**

The following can be considered as providing GCSE passes equivalent:-

- Scottish Standard Grades
- Irish Leaving Certificate
- ‘O’ Levels
- Module from Access Course stated as GCSE equivalent
- Overseas qualifications at the appropriate level**

Applications are further strengthened if the applicant holds any of the below:-

- Dental Nursing Qualification (NEBDN Diploma or NVQ III)
- Diploma / Degree in Dental Technology
- Oral Health Education Certificate
- Foundation Degree
- Bachelor Degree

**For educational qualifications gained outside the United Kingdom, the following must be supplied with your application:-
- certified English translations of all qualifications
- UK NARIC Letters of Comparability (obtained by the applicant)

If academic qualifications were not delivered in English; demonstration of competence in the English Language is also required. Applicants must provide a non-expired International English Language Testing System (IELTS) certificate showing a minimum overall score of 7.0 (and no less than 6.5 in any section) in the Academic IELTS Assessment. Details about IELTS may be obtained from:

British Council (IELTS Enquiries) 0161 957 7755
Bridgewater House  ielts@britishcouncil.org
58 Whitworth Street
Manchester, M1 6BB

The Life in the UK English Language test is not appropriate.
Non-Academic Entry Requirements

All applicants MUST be:

1) **Be at least 18 years of age**

2) **Be eligible for an NHS-funded place**

   To be eligible for NHS support; ALL students regardless of nationality must be able to satisfy the following requirements **on the first day of the first academic year of the programme**. On that day, all applicants must:

   ☒ be ordinarily resident in the United Kingdom, the Channel Islands or the Isle of Man for the three years preceding the prescribed date (course start date), apart from occasional or temporary absences;

   **AND**

   ☒ be ordinarily resident in England on the start date

   ☒ have ‘settled status’ in the UK - within the meaning of the Immigration Act 1971. This means that there must be no restrictions on your length of stay in the UK.

   ☒ A person is not classed as ordinarily resident if any part of the 3-year residence was wholly or mainly for the purpose of receiving full time education

   If there is any query about eligibility for a NHS-funded place, please contact the department, **before** submitting an application

   For further information, please see the Students’ Grants Website: [http://www.nhsbsa.nhs.uk/Students](http://www.nhsbsa.nhs.uk/Students)

3) **Be willing to undergo an Disclosure and Barring (DBS) Check**

   Due to the nature of the work, certain posts within the Health Service are exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974. Therefore applicants for posts are not entitled to withhold information about convictions which for other purposes are ‘spent’ under the provisions of the Act. Should you be accepted on a programme and a failure to disclose convictions is subsequently proven, you could be liable for dismissal, or other disciplinary action by UCL Hospitals NHS Foundation Trust. Any information you supply will be treated as confidential and will not necessarily prejudice your application.

4) **Be prepared to have the necessary occupational health assessment to gain clearance for clinical working**

   The Department of Health regularly reviews the health checks required for health care workers who will perform exposure prone procedures. This includes dental hygiene and dental therapy students. Students selected for the programme are required to complete health checks prior to formal offer of a place.

   At present this includes:

   a) Vaccination against Hepatitis B and be able to demonstrate an appropriate level of antibodies.
   b) Hepatitis B antigen (in addition to antibody) testing
   c) Hepatitis C antibody test. If positive, a test of Hepatitis C RNA will be required.
   d) Demonstrate immunity to tuberculosis.

   Anyone who declines testing will be treated as if infected and will not be accepted for training. Any individual who cannot be cleared to carry out exposure prone procedures will not be accepted for training.

   Please note that you are **not** required to provide this information when submitting your application form to the Education Centre. This information will be requested a later date by the Trust Occupational Health Service.
5) **Have Undertaken Clinical Observation**

We require applicants to have taken the opportunity to observe a dental hygienist / dental therapist working in a clinical setting under the remit laid down by the General Dental Council for registered DCPs in the UK.

**NOTE:**

- The Education Centre will not normally consider for short-listing any candidate who has previously commenced an NHS funded Dental Hygiene or Dental Therapy Training Programme at the Eastman or any other HEI (Higher Education Institution) offering NHS funded training.
- The Education Centre cannot offer places to fee-paying overseas students.
- The Education Centre does not offer shortened courses for those with dental hygiene, dental therapy or dental qualifications gained overseas.
- The Education Centre will not consider applicants who have been interviewed on two previous occasions for either training programme.

**Equality & Diversity & Human Rights**

We are committed to diversity and equality and aim to promote equality of opportunity and eliminate discrimination.

The Equality Act which came into law in October 2010 harmonises and replaces previous legislation. It has been developed to ensure consistency in what employers’ duties and responsibilities are in making their workplace a fair environment which complies with the law. Central to the Equality Act is the intention of the government to make sure equality and fairness are at the centre of its approach.

The Equality Act covers the same groups as previous legislation. These groups are now referred to as protected characteristics.

The “Protected Characteristics” are listed as follows:

- age
- gender reassignment
- race
- disability
- pregnancy and maternity
- religion and belief
- marriage and civil partnership
- sex
- sexual orientation
Selection of students for the programmes will involve the following processes:

1. Completion and submission of an application and all required documents before the closing date for the relevant programme.

   Required documents to include all relevant academic & professional qualifications. Certified English translations are required for documents not in English.

2. Short-listing of applicants for selection assessment

   Short-listing is based on scoring of all academic and professional qualifications held, grades or predicted grades. Only qualifications for which evidence is provided will be included in scoring for short-listing.

   **Only candidates who fulfil all the basic academic and non-academic entry requirements will be considered for short-listing for selection assessment**

   Candidates expecting to fulfil the entry requirements in the summer prior to the commencement of the programme may apply and may be considered for short listing depending on the total number of applications.

   It is essential to allow additional time for processing applications where alternative or overseas qualifications are included. It is strongly recommended that at least three weeks extra is allowed for processing.

   A limited number of applicants fulfilling the basic entry requirements will be invited to a selection assessment day.

3. Selection Assessment

   This will consist of a personal interview, a clinical scenario discussion and a written assessment.

   **Candidates will be required to:**
   - Provide confirmation of identity
   - Provide confirmation of qualifications by view of the original certificates and original certified translations
   - Provide information as to the practical application of the Trust Values
   - Demonstrate appropriate verbal and written communication skills
   - Demonstrate knowledge of the role of a dental hygienist / dental therapist within the dental team
   - Demonstrate understanding of the dental hygiene and/or dental therapy profession & the training programme
   - Demonstrate an understanding of successful team working
   - Demonstrate an understanding of the qualities relating to professionalism and standards for dental professionals


4. Health clearance by the UCLH Occupational Health Service (see page 17).

5. Disclosure and Barring (DBS) Check

6. Satisfactory references
APPLICATIONS

The following tables give details of numbers of last year’s applications.

<table>
<thead>
<tr>
<th>DENTAL HYGIENE PROGRAMME</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applications Received</td>
<td>124</td>
</tr>
<tr>
<td>Interviewed</td>
<td>26</td>
</tr>
<tr>
<td>Offered Places</td>
<td>12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DENTAL THERAPY PROGRAMME</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applications Received</td>
<td>121</td>
</tr>
<tr>
<td>Interviewed</td>
<td>36</td>
</tr>
<tr>
<td>Offered Places</td>
<td>10</td>
</tr>
</tbody>
</table>

General Information

**Hours:** Monday to Friday inclusive. Working to / within the core hours of 0845hrs-1715hrs; aligned with the hospital-wide working hours.

Term Dates

Term dates are set prior to the commencement of the programme. Holiday periods are set and will include Christmas, Easter and three weeks in the summer. This is the maximum allowance to enable students to fulfil the attendance requirements of the programme and to cover the content of the curriculum. Attendance at all other times is essential.

Candidates who are unable to commit themselves to this requirement should raise the matter prior to submitting application and at the selection assessment.

Accommodation

The programme is non-residential and students are responsible for finding suitable accommodation with facilities for study.

An application for Trust managed staff accommodation (which may include some vacancies in the vicinity of the Education Centre), can be made by those applicants accepted onto the programme. There is no guarantee that students will be allocated this accommodation.

Uniforms

All students are required to provide and wear clinical work attire of a pattern prescribed by the Education Centre.

All students are required to comply with all UCLH Trust uniform requirements for those working in clinical settings. This includes a ‘bare below the elbow’ policy for all students and staff. This is to allow for effective hand hygiene.

Students provide their own footwear, which must be of the style approved by the Education Centre.
Financial Support

Eligibility for NHS funding for the costs of delivering the programme and a student maintenance bursary is assessed by the NHS Business Authority.

Note that this system is currently under review and maintenance bursaries will be withdrawn for all NHS courses commencing in 2018.

For further information please see the government document: https://consultations.dh.gov.uk/workforce/healthcare-education-funding/supporting_documents/Healthcare%20education%20funding%20reform.pdf

Applications for an NHS student bursary for 2017 are made via the NHS Business Authority website by creating a Bursary Online Support System (BOSS) account. Full details about the application process and eligibility criteria are available on the website: http://www.nhsbsa.nhs.uk/Students.aspx

Please note not all students are eligible for an NHS bursary.

Please note that the Education Centre is not responsible for calculating the bursary entitlement

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Books

A list of books needed for the programme will be issued to successful applicants. Students should have all the books suggested before the programme commences.

Students are expected to provide their own stationery and writing materials for the programme.

Students are expected to have access to a printer for printing handouts and course work.

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Other Training

National Diploma Pre-registration Courses | Full-time Dental Nurse Courses

The department also offers both pre and post-registration dental nurse training; accredited with the National Examining Board for Dental Nurses.

If you would like further information regarding this, please contact Cola Chen on 020 3456 1040 or visit: Dental Nurse training
Information Centre

Opened in 1997, the Information Centre boasts one of the largest libraries of dental texts, relevant journals and records of dental research in the UK. The Centre has contemporary information technology facilities including ready access to over 30 personal computers as well as printing, photocopying and scanning facilities.

The Centre comprises 4 sections - 2 large reading sections, a section dedicated to personal computer (PC)-led activities and a mezzanine housing the journal collection. Access requires membership of the Information Centre and the possession of an appropriate electronic entrance card.

Annual membership of the Information Centre is automatically provided to all grades of training and qualified clinical staff of the Eastman Dental Hospital.

Opening Hours

<table>
<thead>
<tr>
<th>Monday - Friday:</th>
<th>09.00 - 20.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Thursday of each month:</td>
<td>09.00 - 10.30 – CLOSED</td>
</tr>
</tbody>
</table>

I.T. Facilities

The Education Centre offers I.T. access in both the Seminar Rooms. We have ‘6’ PCs designated for student use and all students will be provided with access information details during the first week at the Education Centre.

All PCs are USB enabled and students will be provided with an e-mail account and access to the intranet and internet. Students are expected to provide their own paper for printing and to ensure they use only Trust approved encrypted memory sticks.

Food

There is an on-site cafe which offers a selection of snacks, sandwiches and hot/cold drinks.

Mobile Telephones | Other Electronic Devices

All mobile telephones and electronic devices must be switched off in all clinical areas, seminar rooms and the clinical skills laboratory.

Non-Smoking Policy

The Hospital has a non-smoking policy throughout the site and in the surrounds.
EDH & RNTNE Future

UCLH is building a new facility which will bring together the Eastman Dental and Royal National Throat, Nose and Ear Hospitals. The new facility will provide a world-leading centre for the diagnosis and treatment of the ear, nose, dental, throat and mouth for adults and children.

The new centre will facilitate delivery of the Trust’s vision of top quality patient care, excellent education and world class research. It will also be consistent in supporting the Trust’s strategic service development priorities of neurosciences and cancer.

The building will be on Huntley Street, WC1E, at the site of the former Students’ Union building and the Royal Ear Hospital. Currently, UCLH treats ear, nose, dental, throat and oral diseases, across a number of sites including the Royal National Throat, Nose and Ear Hospital and the Eastman Dental Hospital. The new centre will transform the way that UCLH treats these conditions by providing multidisciplinary care, under one roof and in a modern environment.

For more details please visit:

https://www.uclh.nhs.uk/aboutus/NewDev/phase5/Pages/Anewworldleadingcentre.aspx
**Location & Travel**

The Eastman is readily accessible by train, underground railway and by bus.

- **Train**
  The mainline railway station of King’s Cross & St Pancras International (including Thameslink for Gatwick and Luton airports), and Euston are 8, and 14 minutes walk away, respectively.

- **Underground**
  The nearest stations are: King’s Cross (Victoria, Piccadilly, Northern, Circle, Hammersmith and City and Metropolitan lines), Russell Square (Piccadilly line), Farringdon, (Metropolitan, Hammersmith & City) and Chancery Lane (Central Line).

- **Bus**
  London Transport buses number 45, 46 and 17 stop right outside the Eastman.

- **Car**
  Car parking spaces are not available to students

- **Congestion Zone**
  The Eastman Dental Hospital is within the London Congestion Charging Zone.

Students may apply to the Transport for London Student Scheme which provides travel discounts on TfL and National Rail Services within the Greater London area.

Prospective applicants are welcome to visit the Education Centre, during term time, with prior arrangement.

Please contact Yunlan Chen (Cola) (020 3456 1040 / edhec@uclh.nhs.uk) to arrange a time to visit.

A map is provided on the next page.
The Eastman Dental Hospital
256 Gray's Inn Road | London | WC1X 8LD
Only applicants that meet our entry requirements will be able to successfully submit an application.

As part of your electronic application process, you will be required to provide evidence of your academic qualifications for verification.

At this time, please follow the instructions below:

Note: it is important that you comply with the three points below:

1) Scan and upload all listed qualifications in your application. We would prefer them to be scanned all in one document.

2) If you are unable to do so, please name every scanned document associates to its respective level, e.g. GSCE – 1, GCSE – 2, A Level – 1, A Level – 2 ect.

3) They must be in one of the following file formats: pdf, jpg, gif.

Acknowledgement of receipt of your application is electronic
An email address must be provided

Important | Please Comply

The administrative burden is such that we kindly ask that applicants do not continually contact the department querying the status of their submission.

Processing

All applicants will be contacted in due course as to the outcome of their application.

Note the processing and selection assessment period runs from May – September 2017

Thank you

Useful Contact Information

Admissions Office
Eastman Dental Hospital Education Centre
Eastman Dental Hospital
256 Gray’s Inn Road
London
WC1X 8LD

☎ 020 3456 1205 / 020 3456 1040
☎ 020 3456 2388
✉ edhec@uclh.nhs.uk

(add this email address to your safe sender list)
Appendix – Trust  Vision, Values and Objectives

UCLH strategic and annual objectives 2017/18

1. Provide the highest quality of care within our resources
   - Align all clinical staff to work towards reducing avoidable harm
   - Improve how we learn from mortality, morbidity and serious incidents to sustain excellent outcomes
   - Improve patient experience
   - Ensure all contact with patients and GPs is timely, accurate and professional including a streamlined booking process
   - Start implementation of an Electronic Health Record System and successfully implement prerequisite systems
   - Achieve hospital acquired infection targets

2. Improve patient pathways through collaboration with partners
   - Work with system partners to shorten waits for patients in our emergency department and avoid admission where possible
   - Improve our patients’ experience of waiting, both from referral to diagnosis and treatment; and waiting in the building
   - Shorten waiting times at all stages of the pathways for cancer patients
   - Deliver earlier diagnosis for cancer patients across the sector through the Cancer vanguard
   - Deliver phase 4, phase 5, ED and Queen Square development milestones
   - Work with local and specialist STP partners to develop new pathways and support preventative care for our local patients

3. Support the development of our staff to deliver their potential
   - Improve staff experience
   - Improve the quality of education and development
   - Demonstrate that we are an employer of choice
   - Improve working conditions for junior doctors and other staff in training
   - Collaborate with STP and others to design and develop the future health and care workforce
   - Develop our staff to achieve transformational change

4. Achieve financial sustainability
   - Achieve financial targets including delivery of a £42m cost improvement programme
   - Deliver clinical productivity efficiencies in line with the Carter agenda
   - Take a leading role within the NCL and specialist STPs to support financial objectives
   - Improve management of commercial relationships
   - Achieve value for money from our assets and estate
   - Deliver more efficient use of non-pay resources

5. Generate world-class clinical research
   - Deliver the promises of the Biomedical Research Facility bid
   - Give as many of our patients as possible the opportunity to be part of research trials
   - Progress clinical academic appointments within UCL and other academic partners
   - Work with partners, including HSL, to develop academically linked, advanced diagnostics and embed genome testing
   - Improve utilisation of our clinical research facilities
   - Develop and encourage research opportunities for junior doctors, nurses and all other staff across UCLH

Click Here For Our Values